

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

March 2019

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Development Services

Inspections:

Overview	2018 YTD	% Change from Last Year	2019 YTD	March 2019	% Change from Previous Month
Commercial Permits – New Construction	35	57%	55	18	63%
Residential Permits – New Single Family	30	90%	57	18	18%
Residential Permits – Additions/Remodels	38	268%	140	35	-4%
Mobile Homes	9	-78%	2	0	-50%
Signs	4	225%	13	5	-60%
Certificates of Occupancy – Residential	23	126%	52	20	33%
Certificates of Occupancy – Commercial	2	300%	8	2	100%
Total Permit Valuation	\$21,274,080	-55%	\$12,814,080	\$3,925,320	44%

Community and Economic Development:

Volt Center/City Market:

- Bi-monthly conference calls held with pertinent parties involved in the project, to include the EDA grant administrator, architect, Craven Community College staff, city staff and others. The call agenda includes discussing status updates and addresses any concerns or follow-up initiatives for the project.

Workforce Development:

- The 4th Annual Craven Works Job Fair was held Friday, March 22, 2019 at Temple Baptist Church.
- Workforce development meeting with Craven Community College staff and staff from Craven County Schools to discuss ongoing projects, initiatives, programmatic needs and industry trends. This regular meeting of the WFD team ensures communication lines are open, strategies align in order to help identify needs, as well as initiate recruitment and retention opportunities surrounding economic development, thus ensuring New Bern’s economic vitality as a strong supporter to local employers, while strengthening the education pipeline for area students.

Economic Development and Business Recruitment:

- Helped identify property options in New Bern for relocation/expansion of a company.
- Staff attended bi-monthly MSD meeting.
- Staff held several meetings and phone conferences with retail and commercial developers.

Development Services

- Staff attended several business functions, chamber events and met with local small businesses to answer questions regarding business growth, community and recovery efforts.
- Multiple conference calls, meetings and discussions with businesses, developers, real estate agents and other stakeholders to provide guidance, support and assistance.

Community Development:

- Staff met with Community Development Block Grant (CDBG) consultants to discuss the 5-year consolidated plan.
- CDBG stakeholder meetings were held March 4th, 5th, and 6th.
- Advertised public hearing for an amendment to the FY-2018 CDBG program.
- Continued implementation phase of Minor Housing Repair Program for the year. Working with consultant McDavid and Associates to finalize plans, environmental review and coordinating with homeowners.
- Attended bi-monthly Redevelopment Commission Meetings. Prepared minutes and information for all Redevelopment Commission meetings.
- Spoke with homeowners who were interested in urgent repair programs and weatherization. Referred individuals to other organizations, as needed.

Hurricane Florence Storm-related activities:

- Continued communication with the State regarding acquisition applications for the 407 Expedited Hazard Mitigation Grant Program (HMGP).
- Staff continues speaking to homeowners and answering questions about the City's HMGP 404 mitigation grant application. Staff compiled data and procedures for handling the application process through consultation with State and FEMA officials. Relayed questions to the appropriate guiding entities to provide direction.
- Staff worked with the City's contracted grant writer to provide details and planning support for multiple grant applications. Staff reviewed applications and offered comments.
- Coordinated with grant writer to identify disaster recovery and resiliency plan funding and projects.
- Follow-up with multiple partners and local, state and federal agencies regarding long-term storm recovery and future mitigation, including state and federal agencies.
- Staff referred homeowners to other outside resources to assist in helping them find answers to questions inside and outside of the City, to include: CCDRA, FEMA, Salvation Army, RCS, Craven County, various non-profits and Legal Aid Helpline, and others, depending on their needs.

Other:

GIS

- Attended the State's Local Government Committee meeting online to discuss many items related to GIS across the state and how it affects local governments. Items of discussion or focus for this meeting was the 2020 Census; DOT data; 2022 georeferenced; utility, parcel and hydro data.
- Attended meetings and created layers of data related to police crime data for the area. Created a story map for viewing a variety of spatial information in the area. Created a detailed report and maps related to buildings and land use in the area.
- Continued the migration of the City's GIS to the enterprise/portal setup. This will give all users of

Development Services

- GIS data better and more secure access to the GIS data and services. It will also allow the City to take advantage of more GIS apps and mobile tools. Working on setting up all servers to work together and securely with IT.
- Continued work with Fire Department to create fire-demand zones citywide.
- Created GIS data relate to the CARTS transportation routes and stops.
- Mapped crime data for the past 5 years in the CNI area and set up system to capture data monthly.
- Mapped out properties for the FEMA Hazard Mitigation Grant Program for homeowners interested in an acquisition or home elevation after Florence.

Zoning

- Twenty-one land-use approvals issued during the month.
- Staff met with 19 citizens (walk-ins, site visits, and appointments) and received 126 phone calls to discuss various land use, development plans, and zoning issues.
- Staff attended department review meetings.
- Staff attended Redevelopment Commission meetings.
- Staff met with property owners to discuss signage.
- Staff met with property owners to discuss tree removal.

HPC

Provided staff support for Historical Preservation Commission's regular meeting on March 20, 2019 for the following projects:

- 516 E. Front St.—to include the elevation of a contributing structure, installation of a retaining wall, additional steps, walkway and fill, in the primary AVC; modification of a contributing structure in the secondary & tertiary AVC's. Continued.
- 818 E. Front St.—to include the construction of a marina with lighting, piers, docks, concrete parking buffers and a gravel parking lot in the primary, secondary & tertiary AVC's. Approved.
- 407 Hancock St.—to include the removal of a screened in porch and replacement with wooden casement windows to create a sunroom in the tertiary AVC. Approved.
- 524 E. Front St.—to include the installation of additional brick courses and painted metal fencing in the tertiary AVC and the removal of a wooden picket fence and replacement with masonry wall in the tertiary AVC. Approved.
- 624 E. Front St.—to include the installation of an ornamental metal fence in the primary, secondary & tertiary AVC's and a stone outdoor fireplace in the tertiary AVC. Approved.
- 218 Change St.—to include the replacement of a window with a door with decking and rear steps in the tertiary AVC. Approved.
- 419 Metcalf St.—to include the demolition of a noncontributing structure and the installation of an accessory structure in the tertiary AVC. Approved with conditions.
- Demolition by neglect petition to the Chief Building Inspector, 224 Middle St. Approved.

Finance

Fund Balance Available for Appropriation and Days Cash on Hand:

Fund	As of 06/30/16	As of 06/30/17	As of 6/30/18 *Estimate*	Estimate for December 2018*	Estimate for January 2019*
Water (Available)	\$8,497,223	\$6,298,596	\$6,097,210	\$5,980,454	\$6,129,765
Water (Days)	516	340	333	358	359
Sewer (Available)	\$3,422,417	\$4,035,133	\$3,343,179	\$2,744,751	\$2,971,838
Sewer (Days)	227	275	179	162	180
Electric (Available)	\$11,138,265	\$11,039,354	\$13,398,600	\$12,666,029	\$12,739,644
Electric (Days)	130	126	136	133	137
General (Available)	\$16,186,421	\$14,885,387	\$14,236,881	\$14,266,545	\$18,124,210
General %	45.63%	45.47%	39.50%	37.42%	47.21%

*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

Significant Issues:

Estimates for February 2019 are not currently available as we complete the migration of data from our Banner legacy system to the new Munis system.

Fire

Fire Suppression:

Incidents	2018 Total	2019 YTD	Last Month	Current Month
*Number of Incidents	2,105	415	127	139
90% Response Time to Incidents	8 minutes 37 seconds	9 minutes 51 seconds	8 minutes 55 seconds	9 minutes 59 seconds
Endangered Property Value	\$54,778,190	\$13,706,290	\$10,245,000*	\$918,200
Property Losses Due to Fire	\$10,772,271	\$279,190	\$76,000	\$33,000
Percentage of Saved Property Value	80.33%	97.96%	99.26%	96.41%
Overlapping Incidents	530	37	15	10

* Note: Last month this number was inadvertently recorded as \$1,245,000. Changes have been made in the 2019 YTD to reflect this correction.

Fire Prevention:

Prevention Statistics	2018 Total	2019 YTD	Last Month	Current Month
Fire Investigations	33	8	3	4
Fire Inspections	1,766	526	136	88
Permits Issued	96	16	3	8
Child-Passenger Seat Checks	143	52	14	28
People Educated Through Public Fire & Life-Safety Programs	5,695	795	152	608
Smoke Alarms Installed	143	19	6	4

Narcan:

Statistics	2018 Total	2019 YTD	Last Month	Current Month
Overdose Calls Responded To	54	18	8	4
Instances Narcan Administered	9	5	3	2

Significant Issues:

- Held a fire-truck pull on March 30th and raised approximately \$4,800 for Muscular Dystrophy.
- Held the Annual Open House on March 30th.
- Chief Boyd was selected as the 2018 Fire Chief of the Year for the Craven County Firemen's Association.

Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY17/18	Turnover FY18/19
Administration	12	0	0	3	2	1
Development Services	18	0	0	1	5	3
Finance	39	1	0	4	2	3
Fire	73	0	0	1	3	4
Human Resources	5	0	0	0	1	0
Parks & Recreation	29	0	0	1	3	1
Police	119	0	5	5	13	11
Public Utilities (Electric)	52	0	0	5	8	4
Public Works	47	0	2	3	9	4
Water Resources	77	0	0	2	7	4
Totals:	471*	1	7	25**	53	35

**Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions.*

***Current vacancies due to separations from employment, promotions, demotions and transfers.*

Safety News:

Workers' Compensation	2018	2019
Current Month's Claims	3 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied	1 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	18 Recordable 8 Non-Recordable	15 Recordable 5 Non-Recordable
Current Month Costs	\$26,788.22	\$33,385.56
Year-to-Date Costs	\$519,166.94	\$238,567.22

Other:

None

Parks and Recreation

Significant Issues:

- On March 8-10th, the department hosted the North Carolina Recreation and Park Association (SWAC) Girls 8U Sectional Basketball Tournament. Six teams from the eastern part of North Carolina participated. Knightdale defeated Onslow County to advance to the State championship. The tournament generated \$2,122 in revenue and attracted 388 spectators over the three-day period.
- On March 11th, Foster Hughes spoke with the alumni group of the New Comers Club to discuss Martin Marietta Park. Sixty-five people attended.
- On March 15th, staff and representatives from ECU and the general public were on site at Greenwood Cemetery to excavate the remains of the estimated 13 African American individuals who were exhumed from Cedar Grove cemetery in 1913 and reinterred at the Greenwood cemetery. Dr. Charles Ewen will provide a report on the group's findings by the middle of May.
- On March 22nd, Parks and Recreation staff moved back into its administrative offices located at 1307 Country Club Road.
- On March 22nd, the City observed Arbor Day by planting two cherry trees and two live oaks at Union Point Park. River Birch and Chestnut Oak seedlings were also given away.. Approximately 30 participated in this activity.
- On March 23rd, the Kidsville 2.0 Design Day was held at the West New Bern Recreation Center. Forty-five kids participated in the input session. At the end of the day, a playground designer from Leathers Associates revealed the new design and discussed each component of the playground.
- Staff has been working with FEMA inspectors in reviewing damages to our affected parks.
- To date, 750 trees have been pruned in right of ways, public spaces and parks.

Police

Crime:

Incidents & Arrests	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
NIBRs* Group A Incidents	219	2,540	2,536	2,534	608
NIBRs* Group B Incidents (Arrests)	86	723	825	900	200
Adult Arrests	148	1,495	1,739	1,698	374
Juvenile Arrests	1	10	10	9	2
Total Arrests	149	1,505	1,749	1,707	376
Police Calls for Service	3,691	43,949	46,757	45,246	11,027
Business Alarms Dispatched	160	1,968	1,988	2,157	441
Residential Alarms Dispatched	60	878	758	755	138
Alarm Calls (PD Dispatched)	220	2,846	2,746	2,912	579

*NIBRs = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
Homicide	0	3	4	0	0
Rape	0	11	8	8	0
Robbery	4	50	58	30	7
Aggravated Assault	3	82	93	80	19
B&E – Residence	10	168	160	168	43
B&E – Business	4	27	43	37	11
Theft from Motor Vehicle	4	173	187	111	18
Larceny	82	796	718	782	208
Motor Vehicle Theft	0	30	20	36	2
Arson	0	6	3	3	1
Total:	107	1,346	1,294	1,255	309

Criminal Investigations	Current Month Total	2016 Total	2017 Total	2018 YTD	2019 YTD
Cases Assigned	17	179	108	168	46
Cases Closed	6	101	45	42	9

Police

Crime Analysis		
Top 5 Calls for Service & Number of Incidents*	<u>March 2019</u>	<u>2019 YTD</u>
	1) Citizen Assist – 176 2) Alarm Business – 159 3) Suspicious Vehicle – 132 4) Vehicle Crash Property - 125 5) Larceny / Shoplifting – 99	1) Citizen Assist –564 2) Alarm Business – 203 3) Suspicious Vehicle – 173 4) Vehicle Crash Property – 159 5) Larceny / Shoplifting – 114
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Larceny) – 62 2) 1125 Walt Bellamy Dr., New Bern Towers (Foot Patrol) – 48 3) 1310 Country Club Rd., Pembroke Overpass (Vehicle Crash) – 34 4) 2000 MLK Jr Blvd, Grover C. Mid. School (Assault, Comm. Threat) – 32 5) 4200 Academic Dr., New Bern H.S. (Drug Activity, Comm. Threat) – 28	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Larceny) – 14 2) 3034 M L King Jr Blvd., Belk (Larceny) – 12 3) 2000 M L King Jr Blvd (Assault, Comm. Threats) – 6	

*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.

Cases of Note	
2018-34036	Travel agency case reassigned to Detective Lee for follow up investigation with SBI and DA offices.

Personnel:

Extra Duty Hours	2016 Total	2017 Total	2018 Total	2019 YTD
331.00	3,299.0	4,076.75	4,525.01	1198.5

Overtime in Dollars	Mar 2019 Total	2016 Total	2017 Total	2018 YTD	2019 Total
Office of the Chief	\$19.94	\$1,251.97	\$381.11	\$200.97	\$19.94
Operations Division	\$13,455.62	\$135,511.65	\$118,641.19	\$266,946.37	\$26,359.38
Services Division	\$16,075.57	\$58,035.21	\$72,063.35	\$152,064.54	\$28,612.12
Investigations Division	\$5,809.59	\$21,689.72	\$45,845.93	\$75,893.65	\$7,613.53
Total:	\$35,360.72	\$216,488.55	\$236,931.58	\$495,422.53	\$62,604.97

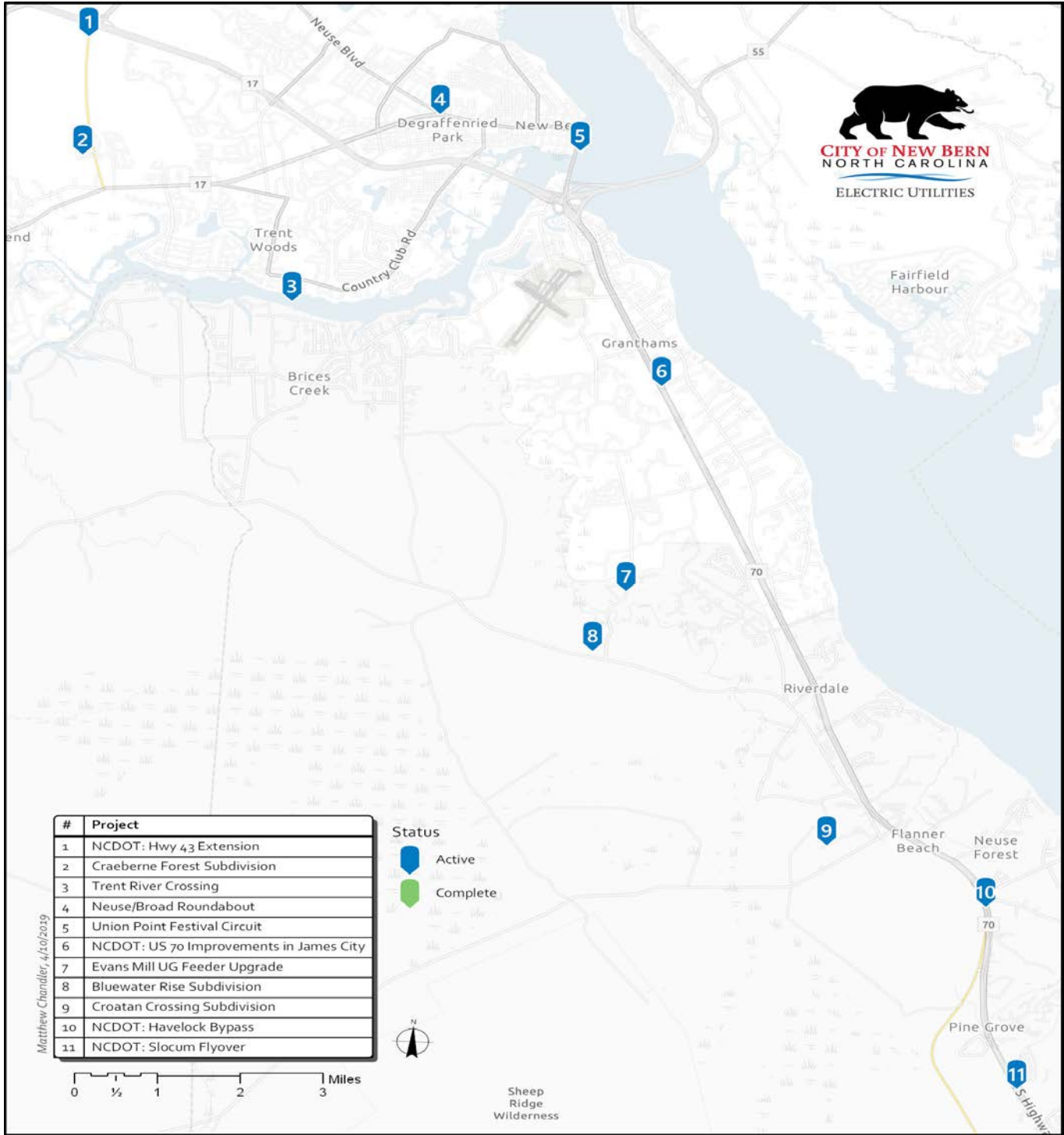
Significant Issues (not noted above):

None

Public Utilities

- High-Profile Projects: Eleven high-profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also four high-profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 18 interruptions were recorded on the electric system during the month of March. This impacted a total of 483 customers. As a result, customers experienced an average of 0.237 interruptions and were restored in an average of 15.207 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: There were no incidents or accidents this reporting period.
- Employee Recognition: We would like to recognize Robert “Brian” Small, Electric Line Crew Leader, for going above and beyond his job duties. Brian is serving on the NCAMES Safety Committee and volunteered to judge for the APPA Lineman’s rodeo in Colorado Springs. We have also received a thank you note from the Christ in Action Team thanking Brian for his help with their hurricane recovery work in New Bern.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.

Public Utilities



Public Utilities

Electric Projects and Developments:

- **Bluewater Rise Subdivision** - *New underground residential subdivision.* Section II has been completed. We are currently installing the underground infrastructure and setting transformers for Section III.
- **Croatan Crossing Subdivision** - *Extending single-phase underground primary to feed the next phase of Croatan Crossing Subdivision.* We will install underground secondary, secondary pedestals and transformers at this location. We are in the planning stages of electric distribution and services for the last section of this subdivision, which is section one, phase four. We are currently awaiting the grade and curbing to be completed by the developer.
- **Advanced Metering Infrastructure Project** - *This project involves installing a network of electric and water meters.* We are currently reading 10,305 water meters and 21,098 electric meters with 8,042 disconnect meters; 5,193 two-way load management switches have been installed.

Water Resources Projects and Developments:

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project, and legal documents for the easements are being prepared.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.
- **Spencer & Park Water and Sewer Rehabilitation Project** – *Replacement of existing water and sewer infrastructure along Spencer and Park Avenues ahead of planned resurfacing project.* The contractor has completed all of the water and sewer work and storm drain work for the project. The pavement resurfacing work is currently being sent out to contractors for bid and this work should commence in the upcoming months.
- **Johnson & King Water, Sewer, and Storm Drain Rehabilitation Project** – *Replacement of existing water, sewer, and storm drain infrastructure along Johnson and King Streets.* The contractor was able to get started and make good headway with this project over the past month. At this point, most of the underground work on the water, sewer and storm drain systems has been completed on Johnson Street. Repaving on this street should be completed in early April, at which time the contractor will move on to King Street.

Public Utilities

Electric System Outages and Reliability Statistics

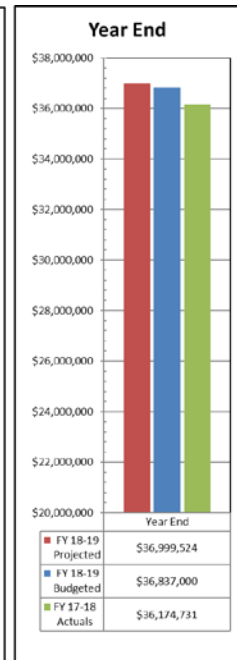
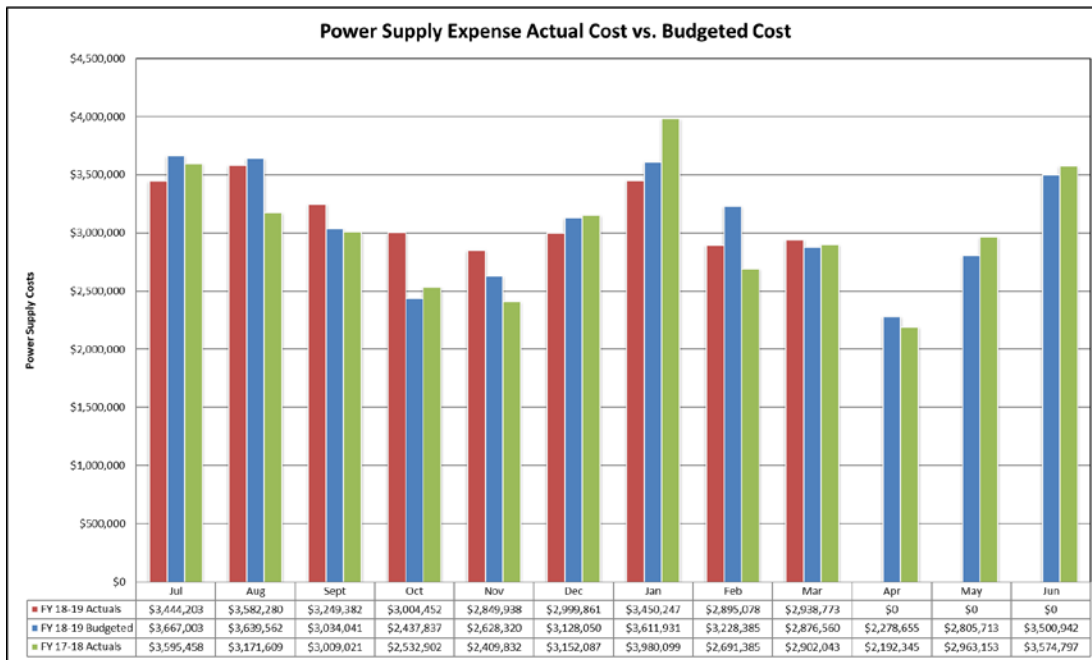
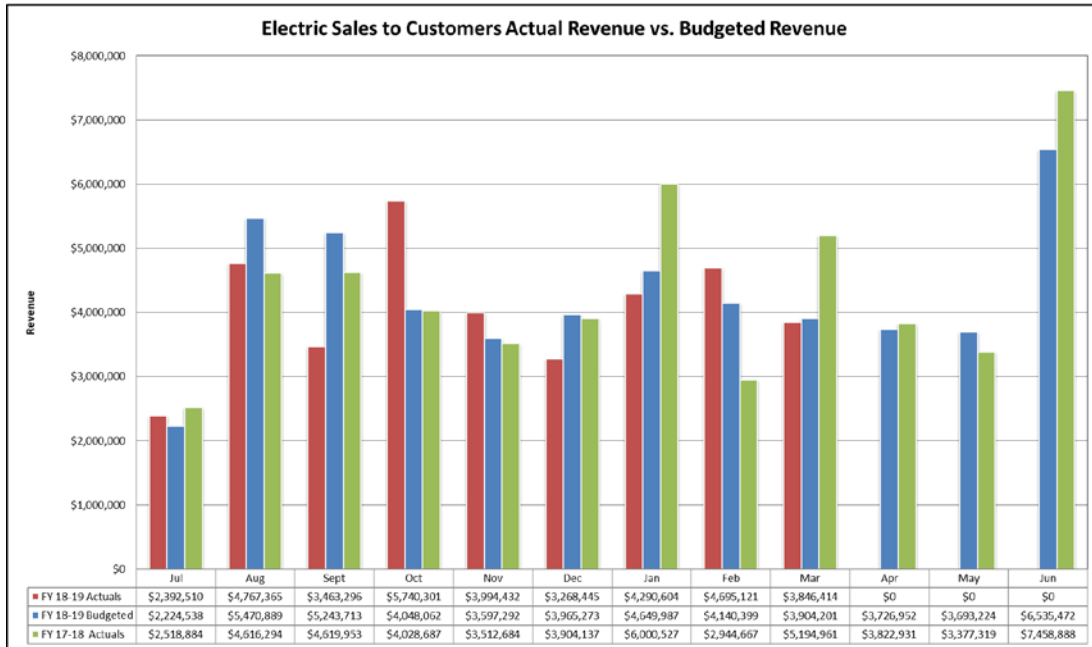
	Mar 2019	2019 YTD		
# of Interruptions	18	50		
# of Customers Out	483	2129		
Customers Minutes out	85,153	204,708		
Mar 1, 2019 to Mar 31, 2019				
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)	
15.207	0.237	64.01	99.9973	
Mar 1, 2018 to Mar 31, 2018				
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)	
10.844	0.168	64.741	99.9981	
Nov-18				
Sched/Unsched	Cause	Substation	Circuit	Total Outages
Scheduled	Repairs			0
Unscheduled	Wind			0
Unscheduled	Vine			1
Unscheduled	Equipment Worn Out			5
Unscheduled	Human			2
Unscheduled	Equipment Damage			4
Unscheduled	Vehicle Accident			4
Unscheduled	Manufacturing Defect			0
Unscheduled	Unknown/Other			2
Total				18

Public Utilities

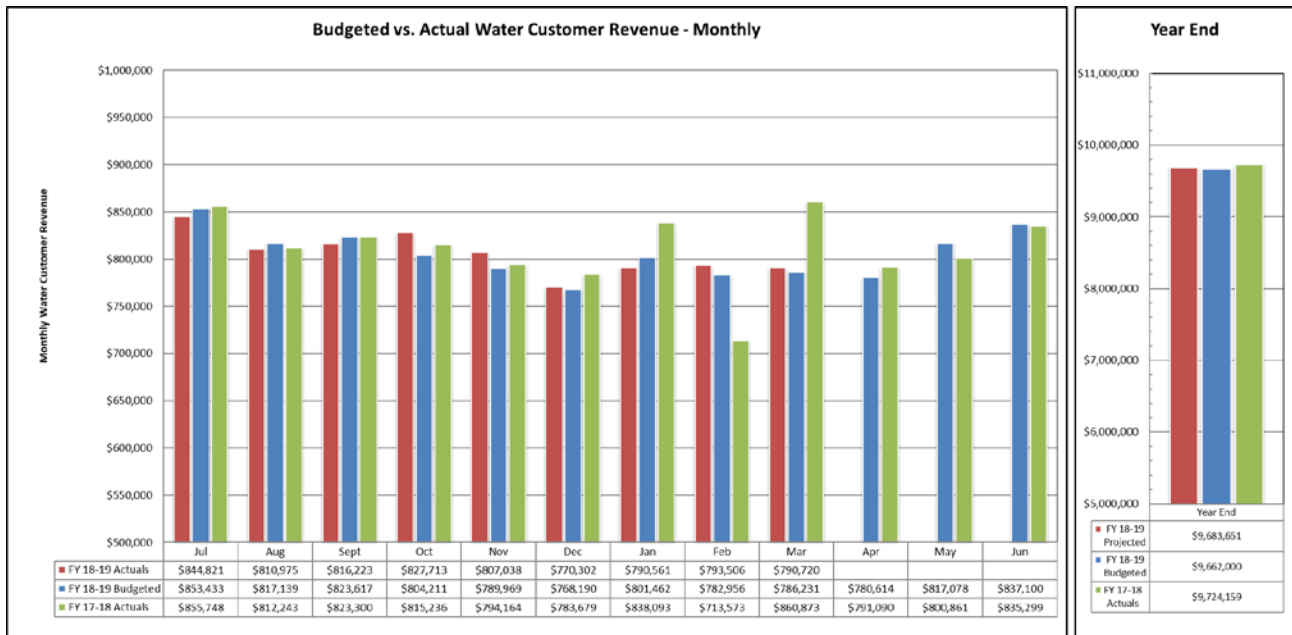
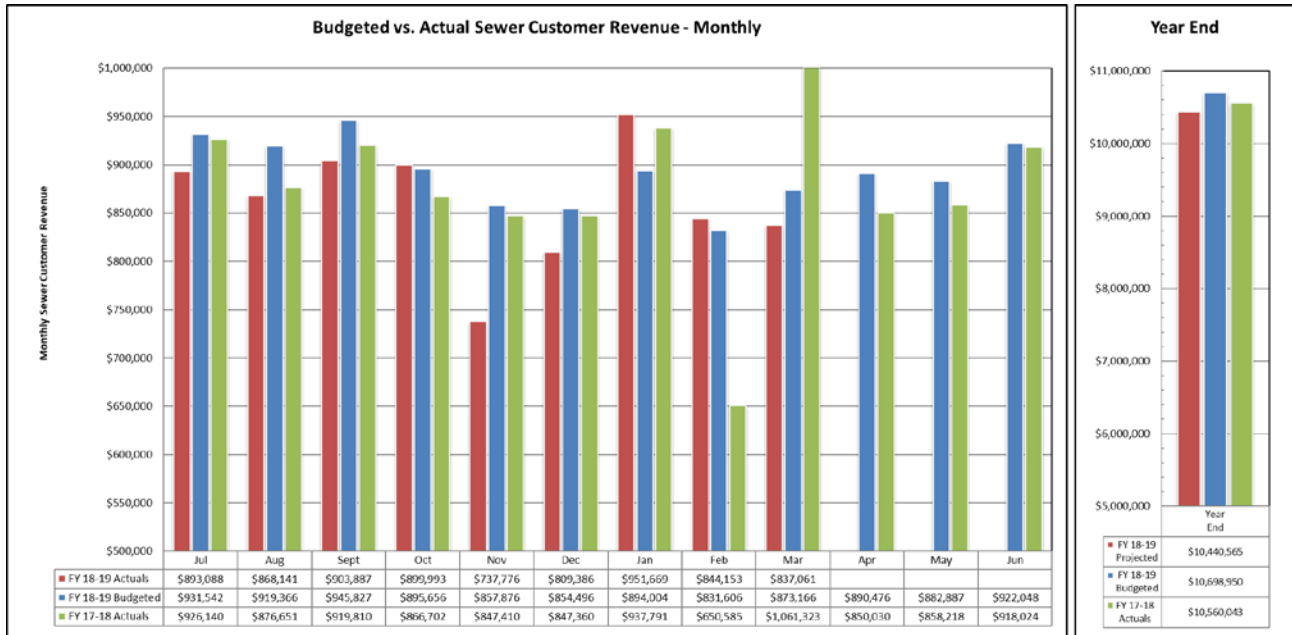
Electric System Outages and Reliability Statistics

	Feb 2019	2019 YTD		
# of Interruptions	20	12		
# of Customers Out	247	1399		
Customers Minutes out	13,068	119,555		
Feb 1, 2019 to Feb 28, 2019				
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)	
15.05	0.408	35.815	99.9973	
Feb 1, 2018 to Feb 28, 2018				
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)	
10.644	0.167	63.568	99.9981	
Nov-18				
Sched/Unsched	Cause	Substation	Circuit	Total Outages
Scheduled	Repairs			2
Unscheduled	Wind			1
Unscheduled	Vine			1
Unscheduled	Equipment Worn Out			6
Unscheduled	Human			3
Unscheduled	Equipment Damage			2
Unscheduled	Vehicle Accident			1
Unscheduled	Manufacturing Defect			2
Unscheduled	Unknown/Other			2
Total				20

Public Utilities



Public Utilities



Public Works

Leaf and Limb:

Service Provided (Tons)	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	March 2019
White Goods Collected	12.38	27.00	10.13	6.75
Brown Goods Collected	3,689.40	3,603.60	2,158.20	336.60
Yard Waste Received	14,530.76	14,518.26	8,374.80	1,310.60
Mulch Dispersed	3,864.30	6,419.37	2,823.94	629.56

City Garage:

Costs	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	March 2019
Services Provided by City Garage:				
Vehicles Serviced	1,692	2,007	1,558	187
Total Labor Cost	\$ 52,205.30	\$ 59,457.53	\$ 45,702.27	\$ 5,614.53
Total Parts Cost	\$151,894.04	\$158,265.30	\$115,621.77	\$15,449.22
Total Cost (Parts + Labor)	\$204,099.34	\$217,722.83	\$161,324.05	\$21,063.76
Services Provided by Contract:				
Vehicles Serviced	542	551	389	34
Total Labor Cost	\$111,212.64	\$103,943.03	\$ 75,563.55	\$13,049.30
Total Parts Cost	\$174,965.06	\$190,999.15	\$105,424.76	\$16,076.28
Total Cost (Parts + Labor)	\$283,177.70	\$294,942.18	\$180,988.34	\$29,125.58
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,234	2,558	1,950	224
Total Labor Cost	\$160,418.57	\$163,413.50	\$121,567.84	\$18,965.85
Total Parts Cost	\$327,129.10	\$349,536.84	\$221,339.66	\$31,818.60
Total Cost (Parts + Labor)	\$487,277.04	\$512,950.34	\$342,907.50	\$50,784.45

Cost by Department	FY16-17 Total	FY17-18 YTD	FY18-19 YTD	March 2019
Public Utilities (Electric)	\$ 89,722.68	\$ 77,364.66	\$51,292.43	\$ 4,462.10
Public Utilities (W&S)	\$106,384.36	\$119,216.35	\$81,700.26	\$14,889.89
Police	\$ 75,648.03	\$ 87,738.96	\$69,944.38	\$ 8,470.18
Recreation & Parks	\$ 42,286.71	\$ 44,518.24	\$26,276.49	\$ 355.48
Finance	\$ 11,181.78	\$ 14,017.76	\$ 9,775.61	\$ 1,828.99
Public Works	\$ 96,169.46	\$ 92,786.18	\$56,967.40	\$10,123.49
Fire / Rescue	\$ 63,315.27	\$ 74,337.71	\$45,046.88	\$10,538.07
Human Resources	\$ 619.44	\$ 745.40	\$ 764.97	\$ 0
Development Services	\$ 1,911.96	\$ 2,225.08	\$ 1,139.08	\$ 116.26

Significant Issues:

None

Attendance for Board Appointees

Board of Adjustment			
Appointee	March* Attendance	Meetings Missed in 2019 To Date	Appointed By
Alfred Barfield	N/A	1	Mayor
Richard Parsons	N/A	0	Ward 1
Dorothea White	N/A	0	Ward 2
Vacant	N/A	N/A	Ward 3
Tripp Eure	N/A	1	Ward 4
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	0	Ward 6
Kenneth "Kip" Peregoy	N/A	0	Mayor Outlaw
Steve Strickland	N/A	0	Mayor Outlaw
Vacant	N/A	0	Kinsey
Edward Bellis, III	N/A	0	Not Available
Ross Beebe	N/A	0	Not Available

*A meeting was not held in March.

Community Development Advisory Committee			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
Corinne Corr	P	0	Ward 1
Carol Williams	P	0	Ward 2
Marshall Williams	P	0	Ward 3
Vernon Guion	P	0	Ward 4
Dell Simmons	A	1	Ward 5
Lindsay Best	P	0	Ward 6

Meetings are held quarterly.

Craven County Tourism Development Authority			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
Mark Stephens	P	0	BOA

Attendance for Board Appointees

Eastern Carolina Council of Government			
Appointee	March* Attendance	Meetings Missed in 2019 To Date	Appointed By
Johnnie Ray Kinsey	N/A	0	Aster

*Attendance is only *required* at January and June meetings.

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
Nancy Mansfield	A	1	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Juleon Dove	A	3	Ward 4
Henry Watson	A	1	Ward 5
Carol Zink	P	0	Ward 6
Gary Lingman	P	2	Mayor
William Frederick	P	0	Blackiston
David Pickens	P	0	Kinsey
Bobby Aster	P	1	Odham

Historic Preservation Commission			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
David Griffith	A	1	Mayor
Ellen Sheridan	P	0	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	1	Ward 3
Christian Evans	P	1	Ward 4
James Woods Jr.	A	1	Ward 5
George Brake	P	1	Ward 6
Peggy Broadway	P	1	Harris
Joe Klotz	P	0	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Rob Overman	P	0	Mayor
Molichia Hardy	P	0	Mayor
Bill Frederick	P	0	Mayor
Carol Becton	P	0	Mayor
Denise Harris-Powell	A	1	Mayor

New Bern Appearance Commission			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
James Dugan	P	0	Ward 2 - Taylor
Joseph Cannon	P	0	Ward 3 - Mitchell
Rose Williams	P	0	Ward 4 - Kinsey
Maddie Tatum	A	2	Ward 5 - White
Kate Rosenstrauch	P	0	Ward 4 - Kinsey
John Phaup	P	0	Ward 5 - Best
Mike Duffy	P	0	Ward 6 - Odham

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	March* Attendance	Meetings Missed in 2019 To Date	Appointed By
Jeffrey Odham	P	0	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

*Alternate only *required* when regular appointee is not attendance.

Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	March* Attendance	Meetings Missed in 2019 To Date	Appointed By
Carol Becton	N/A	0	Odham
Stacey Shields Lee	N/A	0	N/A
Diann Bucher	N/A	1	Taylor
Ethel Staten	N/A	0	Taylor
Sabrina Bengel	N/A	0	Aster

* Meetings are held alternate months (February, April, June, August, October and December)

Planning & Zoning Board			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
Willie Newkirk, Sr.	A	2	Mayor
Jerry Walker	P	0	Ward 1
Carol Williams	P	2	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	0	Ward 4
Jeffery Midgett	P	1	Ward 5
Pat Dougherty	P	0	Ward 6

Police Civil Service Board			
Appointee	March* Attendance	Meetings Missed in 2019 To Date	Appointed By
Kennail Humphrey	N/A	0	Bengel
Jon Skinner	N/A	0	Mitchell
Craig Baader	N/A	0	Mitchell
Mark Best	N/A	0	Best
Robert V. West	N/A	0	N/A

*Meetings are held for appeals of disciplinary actions only.

Attendance for Board Appointees

Redevelopment Commission			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
Jaimee Bullock	P/P	0	Gov. Bd. As Whole
Maria Cho	P/P	0	Gov. Bd. as Whole
Tharesa Lee	P/P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan	P/A	1	Gov. Bd. as Whole
Kip Peregoy	P/P	0	Gov. Bd. as Whole
Steve Strickland	P/P	0	Gov. Bd. as Whole
Beth Walker	P/P	0	Gov. Bd. as Whole
Tabari Wallace	A/A	4	Gov. Bd. as Whole
John Young	P/P	0	Gov. Bd. as Whole

Two meetings were held in March. “P/P” indicates present at both meetings; “P/A” or “A/P” indicates absent at either the first or second meeting.

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.