

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly
Reports

May 2020

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Development Services

Inspections				
Overview	2019 YTD	2020 YTD	March 2020	April 2020
Commercial Permits – New Construction	138	47	9	9
Residential Permits – New Single Family	198	59	11	13
Residential Permits – Additions/Remodels	381	124	29	26
Mobile Homes	12	8	4	2
Signs	45	11	2	1
Certificates of Occupancy – Residential	155	81	19	13
Certificates of Occupancy – Commercial	21	4	0	2
Total Permit Valuation	\$64,886,307	\$41,347,573	\$6,932,516	\$5,036,219

Community and Economic Development:

Volt Center/City Market:

- Closed due to COVID-19. Final lease prepared with details and construction plan for the proposed diesel repair training facility to be housed in the City’s former garage.

Economic and Community Development:

- Staff attended the Southeast Sustainability Directors Network (SSDN) zoom meetings daily regarding various topics, the annual meeting was scheduled to be held in Georgia May 4 – 6 but was cancelled in person due to COVID-19.
- Staff updated EDA grant application to align with the goals of the CARES Act Recovery Assistance funding, demonstrating how the scope of work the Electric Substation proposed project would “prevent, prepare for, and respond to coronavirus” or respond to “economic injury as a result of coronavirus.”
- Staff researching potential demolition project to remove blight that is experiencing delays as a result of the pandemic. Staff updating stakeholders about the regarding the 2020 Annual Action Plan at a later date, likely Fall.
- Staff submitted a monthly progress report to HUD regarding updates on the City’s progress towards expending its CDBG. The City was advised to submit a letter to HUD detailing how COVID-19 has created delays in the progress of projects. As a result of the pandemic, timeliness delays will not result in decreased CDBG funding.
- Staff conducted site visits to potential homes in the Duffyfield community that may serve as potential rehab projects for the Redevelopment Commission.
- Staff attended an online webinar regarding the Consolidated Annual Performance Evaluation Report (CAPER), which is due in September.
- Staff attended a Webex conference with the CARTS Advisory Committee on Wednesday, May 20, 2020.

Development Services

- Staff attended Allies for Cherry Point’s Tomorrow (ACT) Board of Directors meeting held virtually.

Resiliency and Recovery Activities:

- Staff attended a zoom meeting for the Southeast Sustainability Directors Network (SSDN) regarding Resiliency Planning.
- Staff worked with grant writer to finalize and submit 2020 EEG grant application.
- Working on a proposed collaborative project with NC State University that will support the Duffyfield Stormwater Enhancement Project and result in water quality monitoring and a 9-Element Watershed plan for Jack Smith Creek. These steps will make future phases of the project eligible for additional funding sources through the State and make grant requests more competitive.
- Staff continues working with Wood Environment & Infrastructure, Inc for project administration to proceed with HMGP 407 projects, which includes acquisition of 3 properties, activities completed: we have procured our consultant support team; the boundary survey has been completed; intake interviews have been conducted; the title opinions have been completed; and we are procuring appraisal services currently. We anticipate making offers to purchase by June 26, following the appraisals which will require approval by our Alderman.
- Staff continued work and discussions regarding the development of the Resiliency & Hazard Mitigation plan by working with Moffitt & Nichol regarding core planning team meetings and worked with Nemas + Fernleaf regarding data and literature review components. Public engagement components are being discussed due to COVID challenges regarding safety and restrictions. City invited to write full application to the NFWF resiliency grant and staff had conference call with Moffitt & Nichol team about next steps to support future phases and key mitigation projects identified in the Resiliency & Hazard Mitigation plan for implementation, funding would support further design of priority projects.

Other:

GIS

- Completed an online class call MOOC – Massive Open Online Course through ESRI related to GIS/Spatial Science and better ways to analyze GIS or spatial data to use in a variety of projects. Class was once a week for 6 weeks. Attendance was on your own and consisted of discussions, exercises and tests.
- Attended an instructor lead class related to administering the City’s GIS Enterprise system and setup. Gained a better understanding of best practices for sharing data, setting up users and system wide configuration.
- Continued work on the new Flood Hazard GIS data for new rollover in June in adoption of new standards, new flood hazards areas and base flood elevations. Completed and published a variety of maps and interactive apps for providing more information – posted on the City’s interactive map web page. Responded to multiple emails and calls related to the site.
- Online Story map for the Redevelopment Commission to display and showcase a variety of completed and/or in progress projects in the RDC area related to clean-up and new development.
- Attended the Local Government Committee meeting related to statewide GIS projects and work.
- Published a New Bern Utilities map service for use in the Mobile 311/Facility Dude software for asset management. Working with the same to setup the data for consumption in the software. Issues with security and working with our current sharing setup.
- Working with a company to look at possible use of City’s GIS for tracking Public Work crews while in the field. Software requires GeoEvent which is a cost add-on to our current GIS software.

Development Services

- Attended an online ESRI User webinar. Looked at many new tools that ESRI is making available in relation to online maps/apps and tracker – a tool we hope to use soon.

MPO:

- Staff attended virtual NCAMPO quarterly meeting – 5/8
- Staff attended virtual public meeting – 5/13
- Staff attended NCDOT webinar Intersections for Pedestrians and Bicyclists – 5/13
- Staff attended webinar Changing Policies and Practices in the Time of COVID-19 – 5/13
- Staff attended AMPO Legislative Update webinar – 5/14
- Staff held virtual TCC meeting – 5/14
- Staff attended virtual CARTS TAB meeting – 5/20
- Staff attended DERPO joint TAC/TCC meeting – 5/26
- Staff participated on MTP/ICE monthly status call with VHB and NCDOT – 5/27
- Staff completed preparations for rescheduled TAC meeting
- Staff continued efforts with MTP/ICE update
- Staff continued next round of project considerations in SPOT
- Staff continued efforts with website and Social Media updates

Zoning:

- Processed one site plan review for Mattress Warehouse.
- Conducted May 18, 2020 Board of Adjustment Meeting.
- Drafted proposed “Short Term Rental” Ordinance language.
- Conducted field investigation for zoning violation complaint: Auto graveyard and towing service home occupation.
- Worked with City Attorney to start the civil penalty collection for 114 S. Glenburnie Road and 916 Fort Totten.

HPC:

- The Historic Preservation Commission’s Regular Meeting was held on May 20 and 21, 2020 for the following items:
 - 613 Broad St. – to include nearly complete removal of existing landscaping and replacement with landscaping according to the submitted plan for the Primary, Secondary, and Tertiary AVCs. The plan includes installation of one or more gas streetlights and new wood fencing.
 - 100 E. Front St. – to include replacing the destroyed stage with a new stage using a new design in a new location.
 - 715 E Front St. – to revise the approved CoA for this project to allow for elevating the interior of the house while the exterior walls remain, extra wall height is added to the top of the walls, the window and door thresholds, sills, jambs, and headers are modified, and the roof structure and chimney are removed and replaced. This is an after-the-fact application.
 - 520 New St. – to include replacement of a chain link fence with a wood fence and brick pier to match the existing adjacent fencing in the Primary AVC.
 - 518 Metcalf St. – to include replacement of existing 1-story rear addition with 1-story construction and replacing the kitchen window with a new doorway and a brick stoop in the Secondary and Tertiary AVCs.
 - 618 Craven St. - to include on all AVCs: raising the structure on a new, brick, masonry foundation; new, brick, masonry steps; new, painted, wood post and railing at the landing;

Development Services

new, painted, ornamental, metal railing and pickets on the steps toward Craven Street; new, painted, wood steps, railing, and pickets at the side entry.

712 New St. - to include a new front porch railing in the Primary AVC to match existing front stair railing.

516 Metcalf St. – to include removing the fixed window blinds in the Primary AVC.

229 E. Front St. - to include replacing the tile balcony flooring with composite deck boards (Trex).

215 E. Front St. - to include covering the wood fascia with a metal fascia in the Primary, Secondary, and Tertiary AVCs.

717 E. Front St. - to include: new landscaping in the Primary, Secondary, and Tertiary AVCs; a brick patio, wooden garden beds, bench in the Tertiary AVC; and 6-foot high perimeter privacy fencing in the Secondary and Tertiary AVCs.

404 Avenue A - to include: replacing the square pressure treated wood columns and caps with new round wooden columns, caps, and bases; replacing the metal pre-hung front door with a wood door with an upper glass panel and a wood screen door; and new porch railing; all in the Primary AVC.

Finance

Cash on Hand:

Fund	As of 6/30/2016	As of 6/30/2017	As of 6/30/2018	As of 6/30/2019 *Estimate*	As of 5/31/2020 *Estimate*
Water Fund Cash on Hand	\$8,497,223	\$6,298,596	\$6,424,708	\$7,411,161	\$8,306,929
Water (Days)	516	340	381	332	287
Sewer Fund Cash on Hand	\$3,422,417	\$4,035,133	\$4,214,328	\$4,531,433	\$5,669,703
Sewer (Days)	227	275	192	188	170
Electric Fund Cash on Hand	\$11,138,265	\$11,039,354	\$18,144,700	\$20,413,279	\$20,486,247
Electric (Days)	130	126	151	138	134
General Fund Cash on Hand	\$16,186,421	\$14,885,387	\$14,236,881	\$18,135,693	\$17,207,676
General Fund Balance %	45.63%	45.47%	39.5%	57%	59%

*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

Significant Issues:

None

Fire

Fire Suppression				
Incidents	2019 Total	2020 YTD	Last Month	Current Month
*Number of Incidents	1,982	721	137	168
90% Response Time to Incidents	9 minutes 59 seconds	9 minutes 51 seconds	9 minutes 52 seconds	9 minutes 33 seconds
Endangered Property Value	\$180,755,380	\$58,879,110	\$2,183,810	\$23,817,420
Property Losses Due to Fire	\$1,765,436	\$756,475	\$243,100	\$315,500
Percentage of Saved Property Value	99.02%	98.72%	88.87%	98.68%
Overlapping Incidents	271	89	15	23

Fire Prevention				
Prevention Statistics	2019 Total	2020 YTD	Last Month	Current Month
Fire Investigations	34	25	7	6
Fire Inspections	2,131	712	80	32
Permits Issued	63	29	5	7
Child-Passenger Seat Checks	201	27	0	1
People Educated Through Public Fire & Life-Safety Programs	8,515	1,689	14	15
Smoke Alarms Installed	191	50	0	25

* Fire Prevention statistics for December were incorrectly reported. The correct December statistics are noted above by the *.

Narcan				
Statistics	2019 Total	2020 YTD	Last Month	Current Month
Overdose Calls Responded To	100	55	8	11
Instances Narcan Administered	10	3	0	1

Significant Issues:

- Relative to the world-wide spread of the Coronavirus (COVID-19), we continue to use state recommended medical response protocol.
- Clean/sanitize all fire stations twice daily.
- Daily communications with Emergency Management and local Medical Director.
- Continue to use two-person quick response vehicle for medical calls.
- Evaluating our continuity of operations to possibly begin normalcy in community programs as Governor begins phases towards opening businesses.

Human Resources

City-Wide Vacancies						
Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY18/19	Turnover FY19/20
Administration	11	0	0	0	1	0
Dev. Services	18	0	0	0	4	2
Finance	22***	0	0	3	4	4
Fire	73	1	1	0	4	3
Human Resources	5	0	0	1	0	1
Parks & Recreation	29	0	0	1	2	1
Police	119	0	1	7	17	17
Public Utilities	71***	3	1	10	5	12
Public Works	48*	0	1	0	6	4
Water Resources	78	1	0	5	6	8
Totals:	474*	5	4	27**	49	52

*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions. Includes additional full-time position in Public Works which was previously classified as seasonal.

**Current vacancies due to separations from employment, promotions, demotions and transfers.

***Utility Billing and Metering moved to Public Utilities.

Safety News		
Workers' Compensation	2019	2020
Current Month's Claims	4 OSHA Recordable 1 Lost Time 2 Non-Recordable 0 Denied	2 OSHA Recordable 0 Lost Time 2 Non-Recordable 0 Denied
Year-to-Date Claims	21 Recordable 7 Non-Recordable	22 Recordable 11 Non-Recordable
Current Month Costs	\$12,921.83	\$65,219.67
Year-to-Date Costs	\$290,222.86	\$628,487.26

Other:

None

Parks and Recreation

Significant Issues:

- Park Projects during the month of May:

West New Bern Recreation Center - New lights and ceiling tile were installed throughout the building. The gym and all meeting rooms have been repainted.

Union Point Park - EZ dock started construction on the pedestrian bridge at Union Point Park. This project will continue for approximately 4-6 weeks and is weather dependent.

Lawson Creek Park - EZ dock also started construction on the boardwalk replacement at Lawson Creek Park. This project is scheduled to take approximately one month and is weather dependent.

Martin Marietta Park - Park staff completed installation of a shelter at Martin Marietta Park.

The block mason started construction of the first restroom at Martin Marietta Park. Once block work is finished, staff will install the roof, plumbing and wiring.

Police

Crime:

Incidents & Arrests	Current Month Total	2017 Total	2018 Total	2019 Total	2020 YTD
NIBRS* Group A Incidents	205	2,536	2,534	2,644	1013
NIBRS* Group B Incidents (Arrests)	59	825	900	736	238
Adult Arrests	117	1,739	1,698	1,477	494
Juvenile Arrests	0	10	9	3	1
Total Arrests	117	1,749	1,707	1,480	495
Police Calls for Service	3,992	46,757	45,246	45,402	18,801
Business Alarms Dispatched	111	1,988	2,157	1,981	687
Residential Alarms Dispatched	31	758	755	645	213
Alarm Calls (PD Dispatched)	142	2,746	2,912	2,626	900

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2017 Total	2018 Total	2019 Total	2020 YTD
Homicide	-	4	-	2	1
Rape	2	8	8	8	6
Robbery	1	58	30	25	11
Aggravated Assault	13	93	80	87	45
B&E – Residence	13	160	168	177	70
B&E – Business	2	43	37	49	12
Theft from Motor Vehicle	6	187	111	141	61
Larceny	55	718	782	841	288
Motor Vehicle Theft	2	20	36	25	14
Arson	1	3	3	7	1
Total:	95	1,294	1,255	1,360	509

Criminal Investigations	Current Month	2020 YTD	2019 YTD
Cases Assigned	16	114	185
Cases Closed by Arrest	5	25	18
Cases Closed Leads Exhausted	4	15	20
Cases Closed Unfounded	4	12	14

2020 Cases of Note - May	
Crime	Summary
2020-17949	Five-Points Food Mart shooting. Warrants obtained USMS adopted case.
2020-18169	Stabbing on Nunn St. Pending interview with the two sent to Vidant.

Police

Crime Analysis		
	<u>May 2020</u>	<u>2020 YTD</u>
Top 5 Calls for Service & Number of Incidents*	1) Security Check Business – 755 2) Traffic Stop – 406 3) Security Check Residential - 385 4) Directed Patrols - 189 5) Citizens Assist – 174	1) Security Check Business – 2,805 2) Traffic Stop – 1,816 3) Security Check Residential – 1,590 4) Directed Patrols - 886 5) Citizens Assist – 877
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 210 E Front St (Security Checks) - 164 2) 601 Rountree St (Security Checks, Suspicious Subjects) - 116 3) Trent Blvd / Fort Totten (Security Checks) - 91 4) Middle St / Pollock St (Security Checks) - 57 5) 3105 M L King Jr Blvd, Walmart (Larceny, Trespassing) - 55	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd (Larceny) – 13 2) 807 Eubanks St (Larceny, Trespassing) – 2 3) 2201 Woodland Ave (B&E Residential) – 2	

*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.

Personnel:

Extra Duty Hours						
Current Month 2020	2015	2016	2017	2018	2019	2020 YTD
-	2,161.00	3,299.00	4,076.75	4,525.01	4,392.75	671.0

*City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting. Extra Duty services were cancelled due to COVID-19.

Overtime in Dollars	Current Month 2019*	2017 Total	2018 Total	2019 Total	2020 YTD
Office of the Chief	\$0.00	\$381.11	\$200.97	\$180.55	\$62.84
Operations Division	\$5,445.43	\$118,641.19	\$266,946.37	\$151,599.12	\$27,706.69
Services Division	\$7,056.20	\$72,063.35	\$152,064.54	\$136,802.31	\$33,396.94
Investigations Division	\$722.13	\$45,845.93	\$75,893.65	\$42,992.18	\$3,638.77
Total:	\$13,223.76	\$236,931.58	\$495,422.53	\$331,574.16	\$64,805.24

Significant Issues:

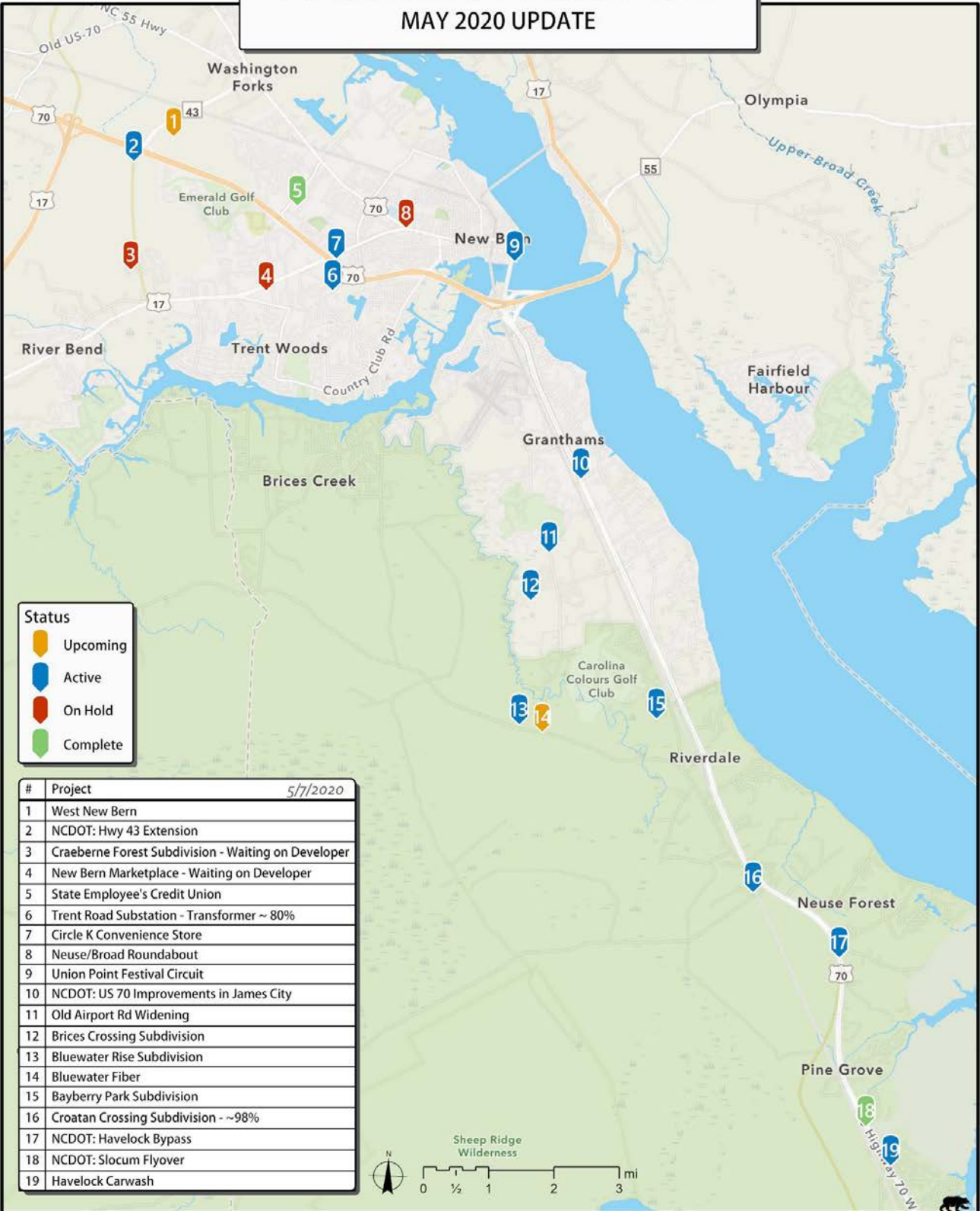
None

Public Utilities

- High-Profile Projects: Twelve high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
 - System Reliability: A total of 26 interruptions were recorded on the electric system during the month of May. This impacted a total of 906 customers. As a result, customers experienced an average of 0.0199 interruptions and were restored in an average of 1.764 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
 - Safety: No incidents to report.
 - Electric and Water Sales: Graphical trends of revenue and expenses are Included.
- Employee Recognition: All employees are to be commended for maintaining good social distancing practices and staying healthy throughout the COVID-19 pandemic.

Public Utilities

ELECTRIC PROJECTS & DEVELOPMENT MAY 2020 UPDATE



Public Utilities

- **Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 12,480 water meters and 23,171 electric meters with 10,156 disconnect meters; 6,065 two-way load management switches have been installed.

Current Customers	Type	Utility	Total AMI Customers	% Complete
23,171	Residential/Commercial	Electric	23,124	99.98%
6	Large Industrial	Electric	0	0%
19,037	Res./Commercial	Water	12,480	63.13%

3,810 AMI Load Management customers with 6,065 switches
 39 installed gateways
 Controlled load management devices:
 3,867 air conditioners, 85 electric furnaces, 1,896 heat strips, 2,107 water heaters..

- **Street Lighting** - This project involves the changing out of street lights, area lights, and security and flood lights throughout the city. The current area of focus for this project is the area between Neuse Boulevard and Martin Luther King Jr. Boulevard.
- **Vegetation Management** – Is ongoing throughout the service area. Trees have been removed from Hurricane Dorian. Managing “leaners” before they become a problem.

High-Profile Electric Projects:

- **Bluewater Rise Subdivision.** *New underground residential subdivision.* Construction is following the pace of the developer.
- **Croatan Crossing Subdivision.** Construction is following the pace of the developer. This project is 95-98% complete.
- **Old Airport Road.** Line construction in progress.
- **Trent Road Transformer Replacement** – Transformer is energized. Next steps will focus on transferring load to the new transformer. Supporting activities focus on protection and control systems, auxiliary devices and scheduling the transfer of load.
- **NCDOT.** *This consist of various NCDOT projects.*
 - a. NC Hwy 43 Extension – Pending URA
 - b. Neuse Boulevard Roundabout – On hold indefinitely.
 - c. US Hwy 70 – James City – Waiting of submission of final plans from NCDOT.
 - d. Havelock Bypass – Waiting on submission of final plans from NCDOT.
 - e. Slocum Flyover – Utility work is complete. Waiting on DOT to pay.
 - f. Thurman Road to Havelock bypass – On hold due to COVID.

High-Profile Water Resources Projects:

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Over the past month, City staff has continued to work the HPC, and various State offices on the final design of the replacement of pump station No. 10, which is proposed to be constructed on a vacant parcel between Tryon Palace and Trent Court. Due to the station’s proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* Final plans have been coordinated with NCDOT for the configuration of the southern portion of this project and the City has executed the necessary utility construction agreements for the NCDOT portion of the southern work. The final plans are being completed for the remaining

Public Utilities

portions of the project and survey is being performed on the new elevated storage site.

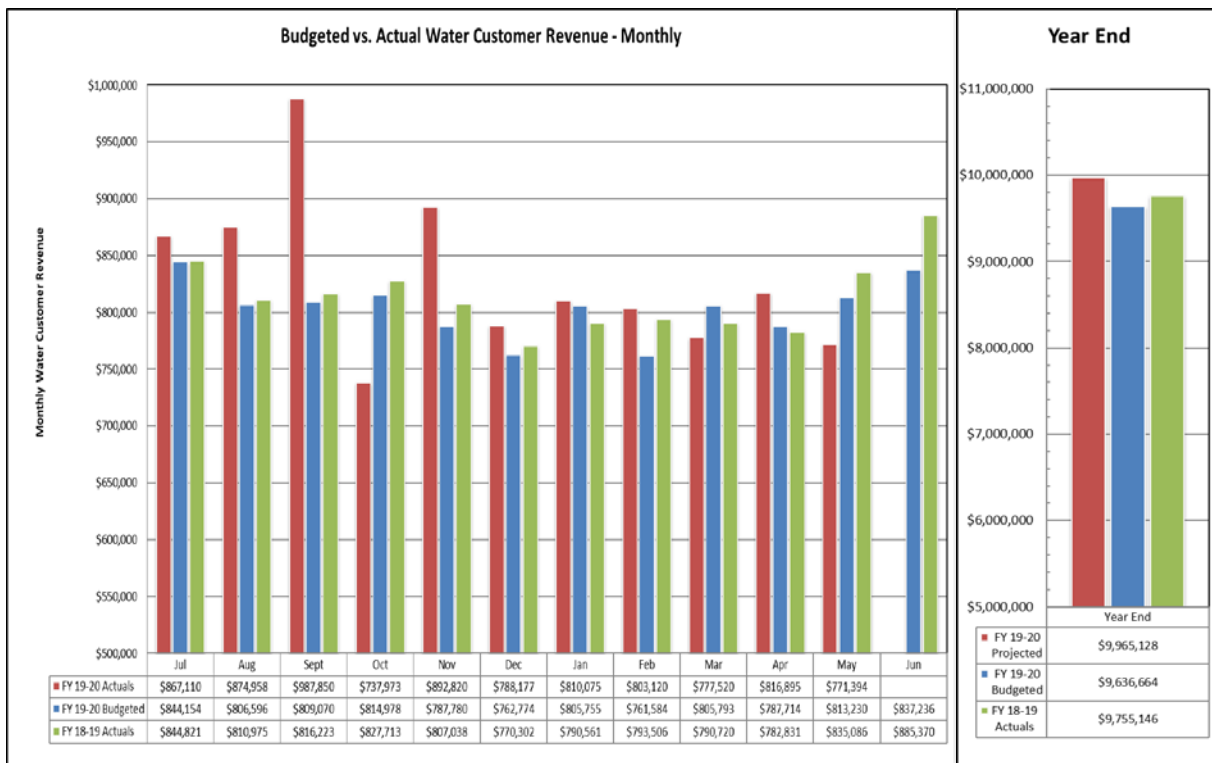
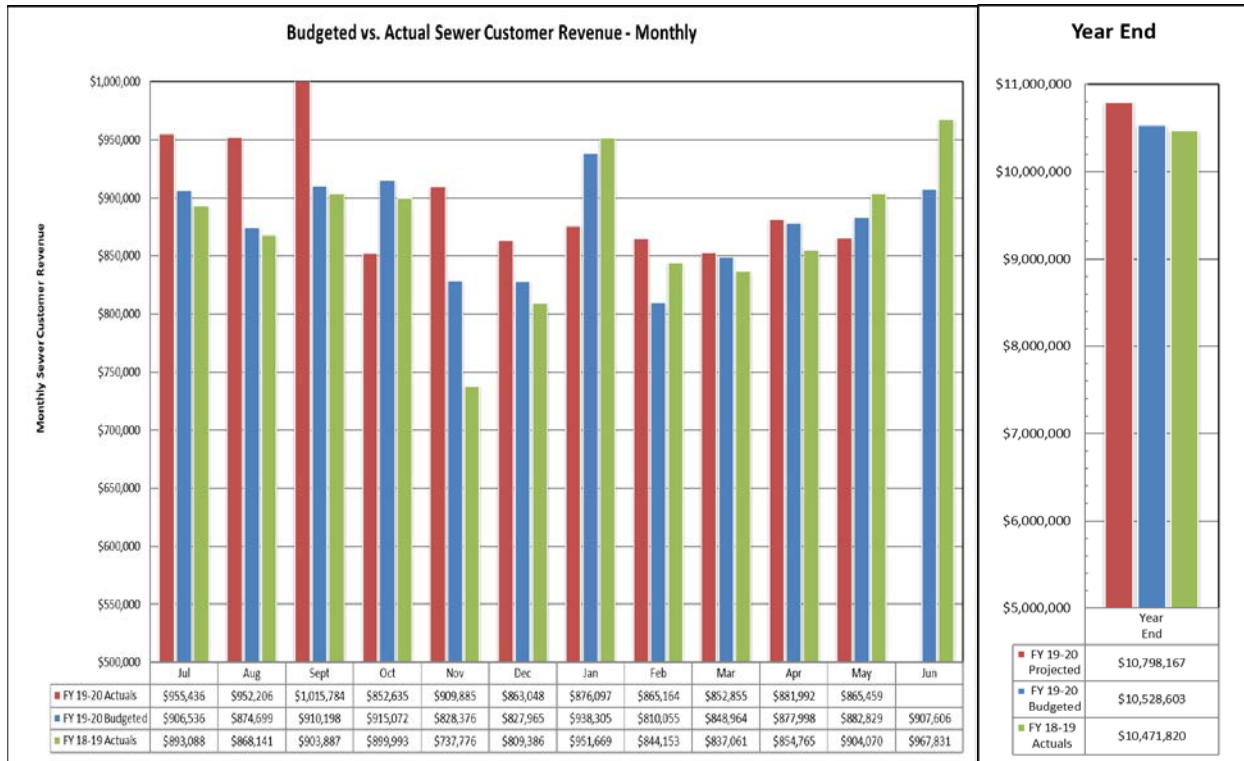
- **Griffin Avenue Water & Sewer Rehabilitation Project** – *Rehabilitation of the existing water and sewer systems along the western portion of Griffin Avenue and the complete replacement of sewer pump station No. 43 that services this area.* All of the necessary permits for this project have been received and the necessary pump station components have been delivered and the project will be sent out for bids in June.
- **Racetrack Road Sewer Lift Station Rehabilitation Project** – *Rehabilitation of the existing sewer pump station No. 29 that services a small area of Racetrack Road, near the railroad crossing.* All of the necessary permits for this project have been received and the necessary pump station components have been delivered and the project will be sent out for bids in June.
- **NB-7 Facility Improvements Project** – *Rebuild of the NB-7 WWTP office and lab building and enclosure of equipment storage bays for weather protection.* Notice to proceed has been issued for the contractor for the storage building additions and this work should get under way in June. The lagoon office building has been demolished and construction of the new facility will begin in June.

Public Utilities

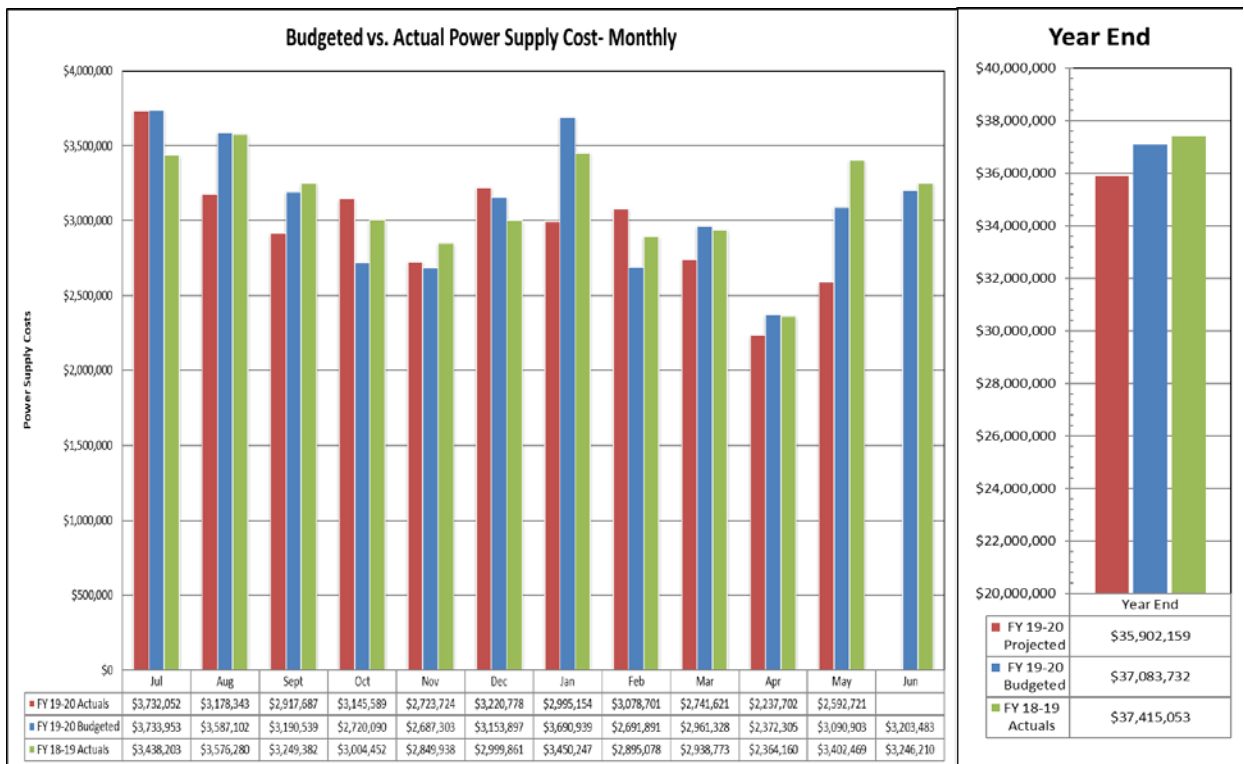
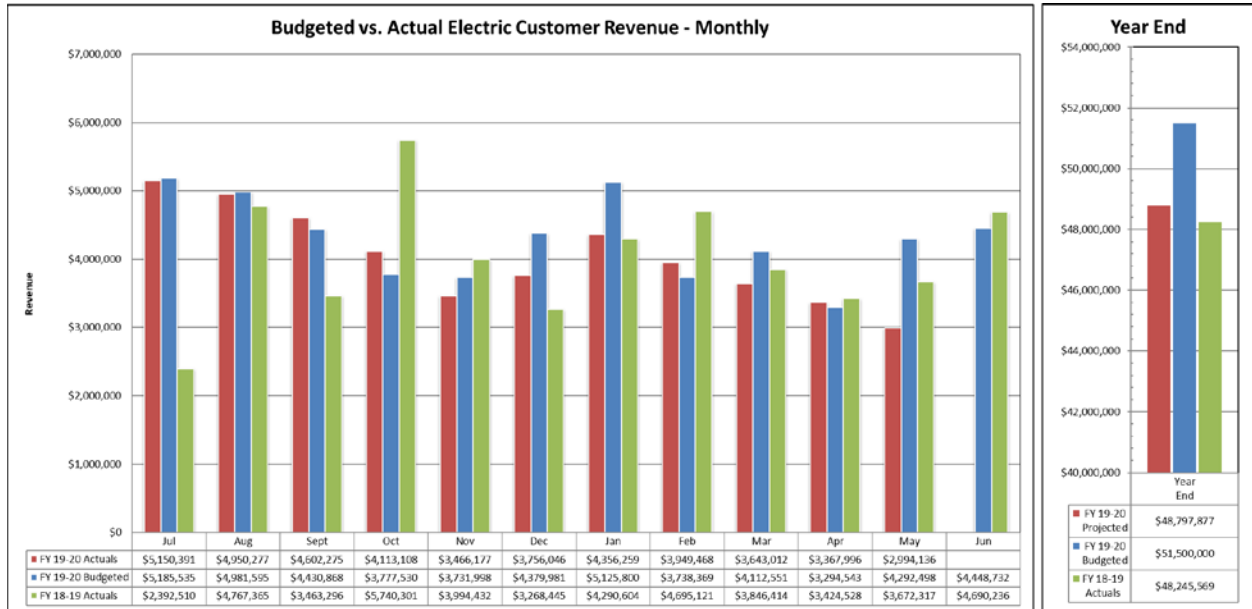
Electric System Outages and Reliability Statistics			
	Current Month 2020		2020 YTD
# of Interruptions	26		69
# of Customers out	906		2001
Customers Minutes Out	77,657		175,654
May 1, 2020 to May 31, 2020			
SAIDI (Minutes)	SAIDI (Minutes)	SAIDI (Minutes)	SAIDI (Minutes)
1.764	1.764	1.764	1.764
May 1, 2019 to May 31, 2020			
SAIDI (Minutes)	SAIDI (Minutes)	SAIDI (Minutes)	SAIDI (Minutes)
20.907	20.907	20.907	20.907
May 1, 2018 to May 31, 2019			
SAIDI (Minutes)	SAIDI (Minutes)	SAIDI (Minutes)	SAIDI (Minutes)
15.683	15.683	15.683	15.683

Outages		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake/Bird	9
Unscheduled	Equipment Worn Out	2
Unscheduled	Storm	5
Unscheduled	Vine	1
Unscheduled	Manufacturing Defect	1
Unscheduled	Vehicle Accident	0
Unscheduled	Tree	1
Unscheduled	Equipment Damage	1
Scheduled	Repairs	0
Unscheduled	Wind	0
Unscheduled	Unknown/Other	2
Unscheduled	Maintenance	0
Unscheduled	Contact with Foreign Object	0
Unscheduled	Human	3
Unscheduled	Lightning	1
Unscheduled	Failure of Grater Transmission	0
Unscheduled	Equipment Replacement	0
Unscheduled	Non Utility Fire	1
Total		27

Public Utilities



Public Utilities



Public Works

Leaf and Limb:

Service Provided (Tons)	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
White Goods Collected	27.00	13.50	63.00	4.50
Brown Goods Collected	3,603.60	3,240.60	3,775.20	389.40
Yard Waste Received	14,518.26	13,533.83	14,258.17	1,327.20
Mulch Dispersed	6,419.37	3,616.43	2,894.85	106.84

City Garage:

Costs	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
Services Provided by City Garage:				
Vehicles Serviced	2,007	2,100	2,857	276
Total Labor Cost	\$ 59,457.53	\$ 66,419.98	\$108,280.77	\$12,173.96
Total Parts Cost	\$158,265.30	\$157,426.24	\$201,174.00	\$12,980.43
Total Cost (Parts + Labor)	\$217,722.83	\$223,846.22	\$309,454.77	\$25,154.39
Services Provided by Contract:				
Vehicles Serviced	551	561	490	33
Total Labor Cost	\$103,943.03	\$105,084.08	\$109,957.07	\$ 8,471.51
Total Parts Cost	\$190,999.15	\$149,681.60	\$151,439.08	\$13,738.32
Total Cost (Parts + Labor)	\$294,942.18	\$254,765.68	\$261,396.15	\$22,209.83
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,558	2,664	3,347	309
Total Labor Cost	\$163,413.50	\$171,896.06	\$240,846.70	\$20,645.47
Total Parts Cost	\$349,536.84	\$307,400.97	\$330,004.22	\$26,718.75
Total Cost (Parts + Labor)	\$512,950.34	\$479,207.03	\$570,850.92	\$47,364.22

Cost by Department	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
Public Utilities (Electric)	\$ 77,364.66	\$ 69,094.12	\$ 70,036.05	\$ 4,376.11
Public Utilities (W&S)	\$119,216.35	\$111,925.30	\$103,946.66	\$ 6,700.79
Police	\$ 87,738.96	\$101,295.14	\$ 97,497.92	\$ 9,798.15
Recreation & Parks	\$ 44,518.24	\$ 34,028.25	\$ 37,507.91	\$ 1,605.88
Finance	\$ 14,017.76	\$ 13,589.19	\$ 17,993.23	\$ 1,354.62
Public Works	\$ 92,786.18	\$ 89,933.67	\$181,699.54	\$18,588.50
Fire / Rescue	\$ 74,337.71	\$ 56,319.94	\$ 58,079.67	\$ 4,792.26
Human Resources	\$ 745.40	\$ 903.83	\$ 665.96	\$ 112.64
Development Services	\$ 2,225.08	\$ 2,117.58	\$ 3,423.99	\$ 35.27

Significant Issues: None

Attendance for Board of Appointees

Board of Adjustment			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Richard Parsons	N/A	0	Ward 1
Dorothea White	N/A	0	Ward 2
Peter Dillon	P	0	Ward 3
Jim Morrison	P	0	Ward 5
John Riggs	P	1	Ward 6
Kenneth "Kip" Peregoy	P	0	Mayor Outlaw
Barbara Sampson	N/A	0	Ward 5
Jonathan Foster (Alternate)	N/A	1	Ward 4
Ross Beebe (Alternate)	P	1	Ward 3

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Corinne Corr	N/A	1	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	0	Ward 4
Dell Simmons	N/A	1	Ward 5
Lindsay Best	N/A	1	Ward 6

Meetings are held quarterly. *Meeting not held in May.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Mark Stephens	P	0	BOA

Eastern Carolina Council of Government			
Appointee	Current Month* Attendance	Meetings Missed in 2020 To Date	Appointed By
Johnnie Ray Kinsey	P	1	Aster

*Attendance is only *required* at January and June meetings.

Attendance for Board Appointees

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
George Halyak	N/A	0	Ward 1
Mike Markham	N/A	0	Ward 2
David Finn	N/A	0	Ward 3
Betty Blythe	N/A	0	Ward 4
Henry Watson	N/A	1	Ward 5
Carol Zink	N/A	0	Ward 6
Gary Lingman	N/A	1	Mayor
William Frederick	N/A	0	Best
David Pickens	N/A	1	Odham
Ex-officio Bobby Aster	N/A	2	Odham

*Meeting was not held in May due to COVID19.

Historic Preservation Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Tripp Eure	P	0	Mayor
Ellen Sheriden	P	0	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	0	Ward 3
Christian Evans	P	0	Ward 4
James Woods Jr.	P	0	Ward 5
George Brake	P	0	Ward 6
Peggy Broadway	P	0	Harris
Joe Klotz	P	2	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	P	0	Mayor
Molichia Hardy	P	1	HA Residents
Vacant	P	N/A	Mayor
Carol Becton	P	1	Mayor
Denise Harris-Powell	P	2	Mayor

New Bern Appearance Commission			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
James Dugan	N/A	0	Ward 1- Bengel
Joseph Cannon	N/A	1	Ward 3 - Mitchell
Martha "Molly" Ingram	N/A	0	Mayor Outlaw
Suzannah Talton	N/A	0	Ward 1 – Bengel
Vacant	N/A	N/A	Ward 4 - Kinsey
John Phaup	N/A	0	Ward 5 - Best
Mike Duffy	N/A	1	Ward 6 - Odham

*Meeting not held in May due to COVID19.

NOTE: Appointments previously made at-large until recent revision in ordinance to provide for rotating appointments among BOA. Next vacancy to be filled by Mayor.

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Jeffrey Odham	N/A	1	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	1	White

*Alternate only *required* when regular appointee is not attendance.

*Meeting not held in May due to COVID19.

Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Carol Becton	N/A	0	Odham
Sam Carter	N/A	0	Bengel
Diann Bucher	N/A	0	Bengel
Vacant	N/A	N/A	N/A
Sabrina Bengel	N/A	0	Aster

*Meetings are held alternate months (February, April, June, August, October and December)

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Anne Schout	A	1	Mayor
Travis Oakley	P	0	Ward 1
Margie Dunn	P	0	Ward 2
Gasper Sonny Aluzzo	A	1	Ward 3
Raymond Layton	P	0	Ward 4
Marcus Simmons	A	1	Ward 5
Pat Dougherty	P	0	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Bobby West	N/A	N/A	Best
Eric Queen	N/A	N/A	Aster
Victor Taylor	N/A	N/A	Kinsey
Mark Best	N/A	N/A	Harris
Kennail Humphrey	N/A	N/A	Bengel

*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

Attendance for Board Appointees

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Jaimee Bullock	P	0	Gov. Bd. As Whole
Maria Cho	P	0	Gov. Bd. as Whole
Tharesa Lee	P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan	P	0	Gov. Bd. as Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Tabari Wallace	P	2	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.