

Brenda Blanco

From: Lovay Wallace Singleton <lovayw@gmail.com>
Sent: Monday, April 23, 2018 5:26 PM
To: Brenda Blanco
Cc: Jeffrey Ruggieri
Subject: Letter of Support and Infrastructure
Attachments: Infrastructure letter.pdf; 2018FMMPCritical Resource-Infrastructure Template Letter-1.docx

Good morning Mrs. Blanco,

I am trying to get a request through to Mr. Mark Stephens, City Manager, to obtain a Letter of Critical Resource or Infrastructure for the 2018 Farmers Market Promotion Program (FMPP) and also one for the 2018 Local Food Promotion Program (LFPP). Both of the grants are for the City Farmers Market area that will be located on First St. We need to confirm that the Letter of Evidence of Critical Infrastructure includes the following:

- Project Applicant
- Project Title
- A statement about committing/approving/granting permission, etc. of the critical resource or infrastructure to the project for the time period
- A description of the approved use of the critical resource or infrastructure approved for the project, any costs associated with its use, and any qualifying circumstances for its use.

Submit Letters of Evidence of Critical Resources and Infrastructure on letterhead and address them to the applicant (i.e., Project Director). Clearly indicate at the top of the documents that they are **EVIDENCE OF CRITICAL RESOURCES AND INFRASTRUCTURE**. The evidence must accompany the proposal at the time of the application submission.

Below is a description of each of the grants which will commence this October:

FMPP's purpose is to increase domestic consumption of and access to locally and regionally produced agricultural products, and to develop new market opportunities for farm and ranch operations serving local markets, by developing, improving, expanding, and providing outreach, training, and technical assistance to, or assisting in the development, improvement, and expansion of domestic farmers markets, roadside stands, community-supported agriculture programs (CSA), agritourism activities, and other direct producer-to-consumer market.

We will use this grant to fund equipment resources and training for the farmers market.

LFPP's purpose is to increase domestic consumption of and access to locally and regionally produced agricultural products, and to develop new market opportunities for farm and ranch operations serving local markets, by developing, improving, expanding, and providing outreach, training, and technical assistance to, or assisting in the development, improvement, and expansion of local and regional food businesses (including those that are not direct producer-to-consumer markets) that process, distribute, aggregate, or store locally or regionally produced food products. Eligible applicants include agricultural businesses, agricultural cooperatives, Community Supported Agriculture (CSA) networks, CSA associations, economic development corporations, local governments, nonprofit corporations, producer networks, producer associations, public benefit corporations, regional farmers markets authorities, and Tribal governments.

We will use this grant to fund equipment and resources for the training kitchen and fresh food cafe.

If possible we would like to have the letters by this Friday April 27th. I have added the previous letter that he provided for us which is fine with the exception of the heading at the top of each letter. Thanks so much if you can forward this on to him and I hope that he will contact me with any questions. I am also adding Mr. Ruggieri, Dir, of Development Services. Thanks for your assistance in this matter. Lovay Wallace-Singleton

Lovay Wallace-Singleton
Veterans Employment Base Camp and Organic garden
"We grow vets one at a time!"
Garden Location: 901 Chapman St.
Stanley White Recreation Center
Business mail:
419 Conner Grant Rd.
New Bern, NC 28562



NEW BERN
CITY OF NEW BERN

300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham

Dana E. Outlaw
Mayor

Mark A. Stephens
City Manager

EVIDENCE OF CRITICAL RESOURCES AND INFRASTRUCTURE

May 2, 2018

DRAFT

Mrs. Lovay Wallace-Singleton
Veterans Employment Base Camp and Organic Garden
419 Conner Grant Road
New Bern, NC 28562

Dear Mrs. Wallace-Singleton:

By way of this letter, the City of New Bern is granting permission for use of a portion of the property located at 205 First Street to the Veterans Employment Base Camp and Organic Garden upon successful award of the 2018 FMPP grant. Commencing upon VEBCOG's receipt of the grant, permissible use of the property will be granted for a period of three years consistent with the award period. At that time, a lease agreement will be executed between the City and VEBCOG.

VEBCOG proposes to utilize the property to expand the eastern NC farmers' market footprint with the opening of a Farmers Market and Agricultural Training Center in an effort to increase the consumption and sales of local agricultural products in an economically-challenged area with numerous health indicators. Additionally, the property will serve as an agricultural training center for vendors and food service entrepreneurs.

Sincerely,

Mark A. Stephens
City Manager

/beb



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City Manager

EVIDENCE OF CRITICAL RESOURCES AND INFRASTRUCTURE

May 2, 2018

Mrs. Lovay Wallace-Singleton
Veterans Employment Base Camp and Organic Garden
419 Conner Grant Road
New Bern, NC 28562

DRAFT

Dear Mrs. Wallace-Singleton:

By way of this letter, the City of New Bern is granting permission for use of a portion of the property located at 205 First Street to the Veterans Employment Base Camp and Organic Garden upon successful award of the 2018 LFPP grant. Commencing upon VEBCOG's receipt of the grant, permissible use of the property will be granted for a period of three years consistent with the award period. At that time, a lease agreement will be executed between the City and VEBCOG.

VEBCOG proposes to utilize the property to expand the eastern NC farmers' market footprint with the opening of a Farmers Market and Agricultural Training Center in an effort to increase the consumption and sales of local agricultural products in an economically-challenged area with numerous health indicators. Additionally, the property will serve as an agricultural training center for vendors and food service entrepreneurs.

Sincerely,

Mark A. Stephens
City Manager

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Dallas O. Blackiston
Victor J. Taylor
E. T. Mitchell
Johnnie Ray Kinsey
Bernard W. White
Jeffrey T. Odham

Dana E. Outlaw
Mayor

Mark A. Stephens
City Manager

COPY

March 21, 2017

Mrs. Lovay Wallace-Singleton
Veterans Employment Base Camp and Organic Garden
419 Conner Grant Road
New Bern, NC 28562

Dear Mrs. Wallace-Singleton:

By way of this letter, the City of New Bern is granting permission for use of a portion of the property located at 205 First Street to the Veterans Employment Base Camp and Organic Garden upon successful award of the USDA 2017 FMPP grant. Commencing upon VEBCOG's receipt of the grant, permissible use of the property will be granted for a period of three years consistent with the award period. At that time, a lease agreement will be executed between the City and VEBCOG.

VEBCOG proposes to utilize the property to expand the eastern NC farmers' market footprint with the opening of a Farmers Market and Agricultural Training Center in an effort to increase the consumption and sales of local agricultural products in an economically-challenged area with numerous health indicators. Additionally, the property will serve as an agricultural training center for vendors and food service entrepreneurs.

Sincerely,

Mark A. Stephens
City Manager