

NEW BERN



NORTH CAROLINA

*Everything comes together here*

# Departmental Monthly Reports

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May 2021

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## Development Services

### **Inspections:**

Overview	2020 YTD	2021 YTD	April 2021	May 2021
Commercial Permits – New Construction	95	42	8	7
Residential Permits – New Single Family	180	237	41	54
Residential Permits – Additions/Remodels	238	118	20	30
Mobile Homes	9	5	3	2
Signs	34	18	1	8
Certificates of Occupancy – Residential	172	89	21	14
Certificates of Occupancy – Commercial	12	1	0	0
Total Permit Valuation	\$105,414,843	\$44,873,145	\$9,725,255	\$9,421,717

### **Community and Economic Development:**

#### **Volt Center/City Market:**

- For FY2021 the Volt Center has 1,354 students registered for courses and 836 have completed classes thus far. There are 186 future students registered for courses in FY2022, with a total current student count of 1281 actively participating in courses. 332 students completed courses last year during FY2020 and approximately 218 confirmed jobs since the Volt Center’s opening by students prior to leaving or graduating from courses.

#### **Economic and Community Development:**

- Staff received certification from the International Economic Development Council (IEDC) Business Expansion and Relocation program. The course builds on other IEDC core courses and principals to build staff capacity to generate opportunities and leverage assets in New Bern.
- Staff participated in meetings regarding possible redevelopment and housing projects.
- The Redevelopment Commission in partnership with Habitat for Humanity hosted and participated in the Community Resource Fair at the Omega Center May 1<sup>st</sup> 1-3 p.m. there were several agencies in attendance to provide information to the Public.
- Staff attended bi-monthly Allies for Cherry Point’s Tomorrow meeting.
- Staff attended economic development announcement at Hatteras, acquired by White River Marine with a planned \$34 million investment and creation of 500 new jobs. White River parent company, Bass Pro Shops CEO and key state leaders were present for the celebratory event.

## Development Services

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- Staff hosted a bid opening for the Bus Shelter Project, this bid opening was hosted by the City of New Bern's Development Services and Public Works department, along with Ramey Kemp & Associates, a City consultant. Due to an inadequate supply of bids for the initial bid opening, the invitation to bid has been extended and the next bid opening will take place on June 4, 2021 at 11:00 a.m. Staff conducted a phone conference with CARTS to discuss the ongoing 2020 Bus Shelter Project.
- Staff also prepared the 2021 Annual Action Plan final documents to be signed by the interim City Manager. Upon receipt of the documents, the final plan will be submitted to HUD.
- City staff conducted a monitoring visit with Religious Community Services this week and the agency continues to make an overall great progress in administering CDBG-CV funds.
- Staff worked alongside Urban Design Ventures to publish Environmental Review information as it relates to the 911 Eubanks property in the Duffyfield community.
- Staff put together Health Assessment cards which will be utilized by the residents of Duffyfield to assist in the Redevelopment Commission's efforts to address health-related issues in the community.

### **Resiliency and Recovery Activities:**

- Staff held scoping meetings with consultant, Withers Ravenel, identified for hiring for Resiliency-related work with funding through a grant award from the NCORR distressed local government program.
- Staff attended Environmental Defense Fund (EDF) and USACE meeting regarding nature-based solutions for projects associated with the Army Corps Neuse River Basin Study and 3 other basins in NC.
- Staff held meeting with USACE on specific New Bern area nature-based solutions, future project recommendations and analysis related to the Neuse River Basin Study and subsequent Army Corps report and congressional recommendations. Moffatt & Nichol consultants and engineers participated in the call to provide clarification and guidance.
- Staff attended Southeast Sustainability Director's Network North Carolina leadership calls related to the Cities Initiative. The group discussed a variety of climate action, resiliency, equity and legislative funding and priority issues prevalent for local governments.
- Staff met with YMCA members to discuss NOAA resiliency camp and talk about the potential to bring the resiliency toolkit programs to New Bern.
- Staff participated and presented at the national Association of State Floodplain Management (ASFPM) national conference May 11th. The City's resilience plan process abstract was selected, and staff co-presented with Moffatt & Nichol – the title of the program was: Resilience is More than a Word – Case Study in New Bern, NC.
- Staff continued working with Withers Ravenel and other partners for the next engineering and design phases of the Duffyfield Stormwater Enhancement Project and Division of Water Infrastructure loan next steps, finalizing scope of work details. The DWI board approved recommendations for funding for the Duffyfield stormwater project from green project reserve funds. These funds are 0% interest loan, which could be accepted by New Bern for next construction/design phases of this project. The Division of Water Infrastructure (DWI) sent letters of intent to fund the project and DWI staff held an introductory meeting overview of the program and next steps. An engineering report will be completed as a continuation of the

## Development Services

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project. Staff is completing all project administration tasks and working to organize future funding sources and identifying additional grant programs. Staff continues to coordinate and assist Public Works on project management and funding details for Phase 1 construction.

- Staff executed contract with the lowest bidder for demolition services for the 3 HMGP expedited properties and project will begin following the contract execution. It is expected that the demolitions will be completed by May 24, 2021. Staff is also working with consultant and NCEM hazard mitigation division regarding final reporting for the acquisition phase of the project. HMGP 407 acquisition is completed, and demolition will be completed within 90 days to meet program guidance. Staff talked to State NCEM representative, who will plan tour of demolished properties in progress in May. Staff held conference calls with NCEM and consultant team on status of the work and next steps.
- HMGP 404 elevation and acquisition status: No new updates on when award will occur. NCEM submitted the package to FEMA for review. The City continues to work closely with NCEM to provide details for the process. At this point, NCEM does not know how long it will take for FEMA to review. All proposed elevation and acquisition projects are still under consideration and no decisions have been finalized. Staff remains in communication with the State NCEM, though no timeframe or anticipated award dates have been shared. Staff is in touch with NCEM on a regular basis regarding project updates. Staff working with SHPO office on property comments, as needed.
- Staff working with NC DEQ regarding on status of the future grid resiliency and energy utility grant funding available to complete additional modeling and analysis utilizing the AccelAdapt tool developed by NEMAC+Ferneleaf. Staff is working with DEQ on a pilot project in partnership with New Hanover County to study needs and make recommendations for energy resilience. The project will evaluate climate vulnerabilities and risks to energy assets; and energy vulnerability in low-to-moderate income communities through AccelAdapt. Next steps would result in implementing community resiliency actions to better prepare vulnerable communities for energy resilience. This will build on the City's existing resilience planning study.
- Staff worked on final recommendations for the NFWF/NC Land and Water Fund Grant opportunity to identify a priority restoration sites for consideration. Final updates to the Land and Water Fund application are due in early June and State staff will conduct a self-guided site visit, due to previous COVID restrictions.
- Staff participated in grant planning call with the NC Land and Water Fund for the 2021 Proposal for funding and had follow-up meeting with consultant team to finalize recommended restoration sites. Final updates and revisions will be due in Mid-June. The City is requesting funds to bring a priority restoration project to 90% design and permitting. The grant would provide match requirement for the NFWF grant award.
- Staff working with grant writer to finalize LOI to the 2021 Environmental Enhancement Grant Program (EEG). The program is sponsored through the NC Attorney General's Office. Letters of Intent are due on May 18<sup>th</sup>. The program requires an LOI submission to be invited to submit a full application. The program has added additional priority areas this year to include not only water quality, but also land and air quality. In addition, overburdened and distressed community projects will be given priority. As with previous years, a focus to make awards in Eastern NC is still in place. Staff plans to propose the Duffyfield Stormwater Enhancement next

## Development Services

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phase of construction for consideration. The project is currently planned for Phase II-IV design and engineering. Staff continues to work to leverage additional funds with the CDBG entitlement funds and general funds.

- Staff prepared and submitted quarterly reports for EEG and NCORR grant projects.
- Staff continues to work with the federal and state agencies on mitigation projects and initiatives, including future grant programs. Staff is working with finance department regarding transition of grant programs and answering questions as needed for reporting and compliance.
- Resiliency & Hazard Mitigation Planning process – Staff held meetings with the consultant, to review engineering solutions and next steps for final deliverable. A virtual site visit meeting was held with key departments. Staff provided feedback on the overall the vision statement, core pillars, goals, and actions. Staff and resilience team finalized resilience pillars and reviewed key strategies and actions under each pillar. Staff facilitating another site visit for the Moffatt & Nichol resilience engineering team, including coastal, stormwater, and nature-based solution experts. The Moffatt & Nichol team will numerous potential project sites that will lead to recommendations in the final plan. Staff held several calls with the consultant and planning team, including discussing design and layout of final deliverable, as well as funding. As the overall direction is finalized including the overall vision statement, resilience pillars, staff is identifying opportunities for outreach and education. Staff also continues to research potential grant opportunities for plan implementation. Staff continues to utilize the AccelAdapt mapping tool to review case scenarios and better maximize the utilization for future planning purposes to identify mitigation solutions. AccelAdapt mapping tool, provides a detailed look at various scenarios that are likely to occur in the future or look at past events, including sea level rise, tidal flooding, etc. The tool also incorporates data on BFE, transportation, social, economic, and cultural criteria. The mapping tool allows staff to look at a variety of scenarios, including tidal flooding impacts (King Tides), storm surge inundation, and future Sea Level Rise projections. The City can look at risk and vulnerability for every parcel in the City and the degree to which assets would be affected. We also understand the adaptive capacity of various assets and which areas of the City are cut-off during storm/flooding events. Creative solutions have been identified including an online GIS tool to seek crowdsourcing feedback and comments. The resiliency landing page that has been updated with information about the planning process, including, Project Information Fact Sheet, Planning Team Meeting Notes, Stakeholder Engagement Opportunities, Public Participation Survey, Preliminary Risk Information for Public Review, Supporting Grants, etc.: [www.newbernnc.gov/resiliency](http://www.newbernnc.gov/resiliency).

### **Other:**

### **GIS:**

- Continued work on MUNIS addresses for Tyler Tech. Adding and populating PID field to structures layer for ease in accessing data for Munis and doing a site-by-site review for any errors and correcting the same.
- Attended the following meetings:
  - National Planning Conference. Lots of great information of GIS and planning. Tools for use in the Redevelopment Area and in 3D modeling.
  - Census 2020 and redistricting seminar, held by the State and with Census workers to discuss what we can expect with the Redistricting data, privacy policy and challenge counts if we think they are incorrect.
  - APA-NC – Board – updated the APA NC group on a variety of GIS issues and projects across the state.

## Development Services

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- Local Government Committee executive meeting to discuss what topic we will have presented at the quarterly meeting. Most of the meeting will be on using GIS for resiliency. UNCW and others online meeting to look at the progress of the Sea Grant project. Great discussion on how to proceed and work together.
- NCAUG – Webinar on using a variety of GIS tools for utilities. New tool available once we update to 10.8.1 on our servers is a utility networking tool which will give a lot of functionality to our utilities data and network.
- Updated a variety of data layers including city limits, wards, zoning, roads, addresses. Will see about creating a site to notify when any GIS data is updated, especially when the HUB Site is up and working.
- Meeting held with Moffit & Nichol to discuss goals and long- term projects.
- Meet with Police and ESRI to demo some tools that Police may want to implement. To follow up in early June to brainstorm ideas for a Police Hub Site to share data, maps, and general information.
- Worked with Control and Dude solutions software to look at an issue related to slowness of maps and data the software consumed. Restarted services and tweak a few setups which seemed to fix the issue.
- Held a GIS Technical Users Group with the GIS technicians to brainstorm ideas for setting up a HUB site to easily share and access data. Also discussed training events upcoming, portal update schedule, and GIS staffing. Finished the meeting looking at a variety of GIS projects.
- Accessed several training and other general information related to setting up a Hub Site for the City. Included multiple videos and work exercises. Will created a main hub site with “pages” for each department. Will use Development Services and Police as starting points.
- Met with Fire to discuss the tracking tool we can use in our ArcGIS Online account for Search and Rescue. We can setup 10 accounts. Identified 4 staff to setup user accounts and will do some testing.

### **MPO:**

- Staff attended:
  - James City Permit/Pre-Construction Meeting – 5/4
  - How to Prepare a BCA for RAISE Grant webinar – 5/6
  - How to Compete for RAISE Grant webinar – 5/12
  - DERPO TCC meeting – 5/18
  - CARTS TAB meeting – 5/19
  - P-Card reconciliation training – 5/19
  - ASHTO/FHWA Webinar on the Future of Transportation Performance – 5/19
  - Bike/Ped Plan update meeting with consultants and City staff – 5/20
  - Carolina Colours TIA update meeting – 5/20
  - Setting the Stage for Transportation in Small & Big Cities Webinar – 5/20
  - STIP/Transit Project meeting – 5/24
  - STIP process review meeting – 5/25
  - Accounting practices review meeting with Finance Dept – 5/26
  - NC Mobility and Crash Characteristics during COVID-19 webinar – 5/27
- Held TCC Meeting – 5/13
- Held TAC Meeting – 5/27
- Completed required documentation for SPOT Prioritization Projects.

# Development Services

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## Zoning:

- Distributed Development Review Commission Site Plans:
  - Derby Park, Phase 7
  - Bayberry Park, Phase 3
- Conducted field collection of illegal signs placed in ROW's:
  - MLK Jr. Blvd corridor
  - Neuse Blvd
  - Trent Road
- Fielding zoning-related phone calls and email requests
- Processing sign permit applications, and zoning letters

## HPC:

- Design Review Meeting held on May 5, 2021 for the following projects:
  - 100 Middle St. – Modifications to the “end building” (next to Convention Center)
  - 211 Pollock St. – New 2-level front porch
  - 215 E. Front St. – New accessory carport in Tertiary AVC.
  - 300 Pollock St. (City Hall) – Elevator and stairway addition
  - 402 Dunn St. – After-the-fact new shed
  - 502-504 Middle St. (Old St. Paul Church) – landscaping
  - 508 Johnson Street – Screening a rear double porch and reworking the stairs
  - 509 Broad Street – New ramp to entrance
  - 512 Queen St. – New picket fence
  - 600 Edgerton Ave. – New fencing
  - 808 E. Front St. – Changes to CoA
  - 809 Broad St. (Country Biscuit) – New masonry veneer below windows
  - Riverstation Landscape Plans – for each of the 4 projects that are under construction
  - Board Discussion Actions and Discussion Items: Demolition by Neglect Work Group –
  - 221 E. Front St. - review and comment on improvements timeline
  - 104 Johnson St. – update; no HPC action
- Regular Meeting held on May 19, 2021 for the following projects:
  - 311 Bern St. – New window blinds, new 4-foot-high front fencing
  - 402 Dunn St. – After-the-fact new shed
  - 508 Johnson Street – Screening a rear double porch, reworking the stairs, gas lamp
  - 509 Broad Street – New ramp to front entrance
  - 808 E. Front St. – Changes to CoA
  - 809 Broad St. (Country Biscuit) – New masonry veneer below windows
  - Board Discussion Actions and Discussion Items: Demolition by Neglect Work Group –
  - 221 E. Front St. - update; no HPC action
  - 104 Johnson St. – update; no HPC action



## Finance

### Cash on Hand :

Fund	As of 6/30/2017	As of 6/30/2018	As of 6/30/2019	As of 6/30/2020	As of 5/31/2021 *Estimate*
Water Fund Cash on Hand	\$ 6,298,596	\$ 6,424,708	\$ 7,316,831	\$ 8,316,009	\$ 9,545,942
Water (Days)	340	381	255	287	328
Sewer Fund Cash on Hand	\$ 4,035,133	\$ 4,214,328	\$ 4,460,409	\$ 5,096,367	\$ 6,359,982
Sewer (Days)	275	192	135	153	186
Electric Fund Cash on Hand	\$11,039,354	\$18,144,700	\$ 19,930,718	\$18,891,493	\$ 27,313,145
Electric (Days)	126	151	132	124	182
General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$ 18,024,570	\$15,260,906	\$ 20,666,033
General Fund Balance %	45.47%	39.50%	48.00%	55.51%	59.85%

### General Fund Cash on Hand net of Hurricane Funds:

General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$ 18,024,570	\$15,260,906	\$ 22,308,314
Florence Fund Cash on Hand	\$ -	\$ -	\$ (11,578,971)	\$ (5,099,694)	\$ (4,339,809)
Dorian Fund Cash on Hand	\$ -	\$ -	\$ -	\$ (1,457,187)	\$ (424,424)
Isaias Fund Cash on Hand	\$ -	\$ -	\$ -	\$ -	\$ (386,919)
Net General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$ 6,445,599	\$ 8,704,025	\$ 17,157,161
Net General Fund Balance %	45.47%	39.50%	17.00%	30.39%	34.26%

\*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

### Significant Issues:

None.

## Fire

### **Fire Suppression:**

Incidents	2020 Total	2021 YTD	Last Month	Current Month
Number of Incidents	1,956	790	151	179
90% Response Time to Incidents	9 minutes 49 seconds	8 minutes 53 seconds	9 minutes 0 seconds	7 minutes 22 seconds
Endangered Property Value	\$292,177,530	\$190,478,687	\$6,580,530	\$105,331,500
Property Losses Due to Fire	\$4,265,125	\$327,312	\$31,216	\$173,850
Percentage of Saved Property Value	98.54%	99.83%	99.53%	99.83%
Overlapping Incidents	238	N/A*	N/A*	N/A*

\* Not available due to new software current reporting limitations.

### **Fire Prevention:**

Prevention Statistics	2020 Total	2021 YTD	Last Month	Current Month
Fire Investigations	54	20	3	10
Fire Inspections	2,120	866	148	153
Permits Issued	87	50	3	31
Child-Passenger Seat Checks	43	44	11	5
People Educated Through Public Fire & Life-Safety Programs	2,189	158	36	22
Smoke Alarms Installed	196	110	23	28

### **Narcan:**

Statistics	2020 Total	2021 YTD	Last Month	Current Month
Overdose Calls Responded To	146	56	11	17
Instances Narcan Administered	11	4	1	1

### **Significant Issues:**

- Assisted the North Carolina Marine Patrol with rescue training.
- Completed Peer Review for Accreditation process.

## Human Resources

### City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY19/20	Turnover FY20/21
Administration	11	1	0	1	0	2
Development Services	18	0	0	0	2	0
Finance	24	0	0	1	4	6
Fire	73	1	0	1	3	3
Human Resources	5	0	0	0	1	1
Parks & Recreation	29	0	0	1	1	2
Police	119	0	0	7	17	13
Public Utilities	70	0	1	4	13	10
Public Works	49	1	1	5	7	10
Water Resources	78	2	0	4	8	11
<b>Totals:</b>	<b>476*</b>	<b>5</b>	<b>2</b>	<b>24**</b>	<b>56</b>	<b>58</b>

*\*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions. Also includes one additional full-time position in Public Works which was previously classified as seasonal and one additional position in Finance approved mid-year by the City Manager.*

*\*\*Current vacancies due to separations from employment, promotions, demotions and transfers.*

### Safety News:

Workers' Compensation	2020	2021
Current Month's Claims	2 OSHA Recordable 0 Lost Time 2 Non-Recordable 0 Denied	2 OSHA Recordable 2 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	22 Recordable 11 Non-Recordable	18 Recordable 7 Non-Recordable
Current Month Costs	\$65,219.67	\$7,518.58
Year-to-Date Costs	\$628,487.26	\$335,977.08

### Other:

None

## Parks and Recreation

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### **Significant Issues:**

- Martin Marietta Park - Crews have been working on parking lot construction and grading around the new shelter/restrooms. Crews are also performing general road work.
- Grounds Maintenance General Work - Mowing and maintenance of general landscape beds are occurring on a weekly basis in our parks, right of ways, green spaces, and city facilities.
- Training - Grounds Maintenance staff participated in Inmate Supervisor Training, in anticipation of using inmates at some point this year.
- Cemeteries - Work continues on recording and verifying graves in City Cemeteries. Staff is currently working in Cedar Grove Extension to verify all headstones are in our cemetery software system.
- Aquatics - The New Bern Aquatic Center and George Street Splash pad opened on Saturday, May 29th for Memorial Weekend. Both facilities are open Monday - Saturday (12 noon - 6pm) and Sunday (1pm - 6pm).
- Events - The first Footloose on the Neuse Summer Concert was cancelled by the band, the day of the event, due to a "medical issue". The second concert was held on May 28th, featuring Gary Lowder and Smokin Hot! A Drive-In Movie was held on Saturday, May 15th, featuring "The Sandlot".
- The Stanley White Recreation Center Advisory Committee did not meet in May. The group will convene when we hear more on the outcome of the Environmental Assessment, which has been submitted to FEMA and is under review.
- The Appearance Commission met in May. The commission received an update landscaping and tree related activities occurring in the parks and cemeteries. A discussion was held regarding House Bill 496. The committee also discussed the status of new committee members.

## Police

### Crime:

Incidents & Arrests	May Total	2018 Total	2019 Total	2020 Total	2021 YTD
NIBRS* Group A Incidents	184	2,534	2,644	2,530	904
NIBRS* Group B Incidents (Arrests)	53	900	736	589	308
Adult Arrests	93	1,698	1,477	1,256	540
Juvenile Arrests	0	9	3	2	0
Total Arrests	93	1,707	1,480	1,258	540
Police Calls for Service	3,565	45,246	45,402	41,846	17,938
Business Alarms Dispatched	134	2,157	1,981	1,635	649
Residential Alarms Dispatched	45	755	645	497	200
Alarm Calls (PD Dispatched)	179	2,912	2,626	2,132	849

\*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	May Total	2018 Total	2019 Total	2020 Total	2021 YTD
Homicide	1	-	2	4	1
Rape	1	9	8	15	1
Robbery	3	30	25	23	8
Aggravated Assault	8	87	88	119	35
B&E – Residence	11	168	177	176	41
B&E – Business	3	37	49	30	12
Theft from Motor Vehicle	6	111	141	127	32
Larceny	49	782	841	706	247
Motor Vehicle Theft	4	36	25	34	13
Arson	-	3	7	1	1
<b>Total</b>	<b>86</b>	<b>1,255</b>	<b>1,360</b>	1,235	305

Criminal Investigations	May Total	2020 Total	2021 YTD
Cases Assigned	17	235	72
Cases Closed by Arrest	5	43	27
Cases Closed Leads Exhausted	1	18	4
Cases Closed Unfounded	1	25	7

## Police

2021 Cases of Note - May	
2021-17467	Homicide: Main and Pavie: Shooter charged with Firearm by Felon and Felony Obstruction of Justice, but the shooting was determined to be self-defense.
2021-10881	Counterfeit / Breaking and entering of 1500 block of Phillips Ave. Due to discovered evidence the Secret Service is now assisting in the investigation. Suspects arrested for incident, but numerous other charges are forthcoming.
2021-17178	Contentnea Ave Shots Fired: Initiated by physical confrontation just prior to shooting. No injuries or damaged property. Intended target would not cooperate but further investigation still pending for possible charges.
2021-16944	MLK Shots Fired: Road Rage incident which led to a shooting. No injuries but damage to victim's victim. Suspect charged for incident.
2021-16426	Five Points Watson Armed Robbery. Revolver and Tire Iron utilized during robbery which resulted in physical assault on employee. Three suspects were arrested for incident with Federal adoption coming soon.
2021-15140	Homicide: Raleigh St: Unknown suspect fired numerous rifle shots at the victim which resulted in a nearby female getting struck as well. No suspect or charges at this time.

Crime Analysis		
	<u>May 2021</u>	<u>2021 YTD</u>
Top 5 Calls for Service & Number of Incidents	<ol style="list-style-type: none"> <li>1) Traffic Stop – 415</li> <li>2) Security Check Business– 288</li> <li>3) Security Check Residential - 210</li> <li>4) Follow Up – 207</li> <li>5) Citizen Assist – 162</li> </ol>	<ol style="list-style-type: none"> <li>1) Traffic Stop – 2,288</li> <li>2) Security Check Business – 2,266</li> <li>3) Security Check Residential – 1,514</li> <li>4) Follow Up – 904</li> <li>5) Directed Patrols – 689</li> </ol>
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	<ol style="list-style-type: none"> <li>1) 1100 Clarks Rd (Commitment Papers) – 54</li> <li>2) 3105 M L King Jr Blvd, Walmart (Traffic Crash, Larceny, Foot Patrol) - 44</li> <li>3) 209 S Glenburnie Rd (Security Checks) - 37</li> <li>4) Middle St / Pollock St (Security Checks) – 36</li> <li>5) 1309 Country Club Rd (Security Checks) - 36</li> </ol>	
Top 3 Group A Crime Locations for Current Month and Number of Incidents	<ol style="list-style-type: none"> <li>1) 370 Washington Post Rd (Larceny, Trespassing) – 3</li> <li>2) 3105 M L King Jr Blvd, Walmart (Larceny, Damage to Property) - 2</li> <li>3) 3034 M L King Jr Blvd, Belk (Larceny) – 2</li> </ol>	

*\*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

## Police

**Personnel:**

Extra Duty Hours						
May	2016	2017	2018	2019	2020	2021 YTD
63.5	3,299.00	4,076.75	4,525.01	4,392.75	995.50	289.50

*City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting.*

Overtime (2021)	May Total	2018 Total	2019 Total	2020 Total	2021 YTD
Office of the Chief	\$336.44	\$200.97	\$180.55	\$62.84	\$787.41
Operations Division	\$14,903.50	\$266,946.37	\$151,599.12	\$118,609.28	\$41,467.77
Services Division	\$9,715.65	\$152,064.54	\$136,802.31	\$89,971.82	\$35,462.45
Investigations Division	\$4,626.11	\$75,893.65	\$42,992.18	\$19,358.26	\$7,478.64
<b>TOTAL</b>	<b>\$29,581.70</b>	<b>\$495,422.53</b>	<b>\$331,574.16</b>	<b>\$228,013.20</b>	<b>\$85,196.27</b>

**Significant Issues (not noted above):**

## Public Utilities

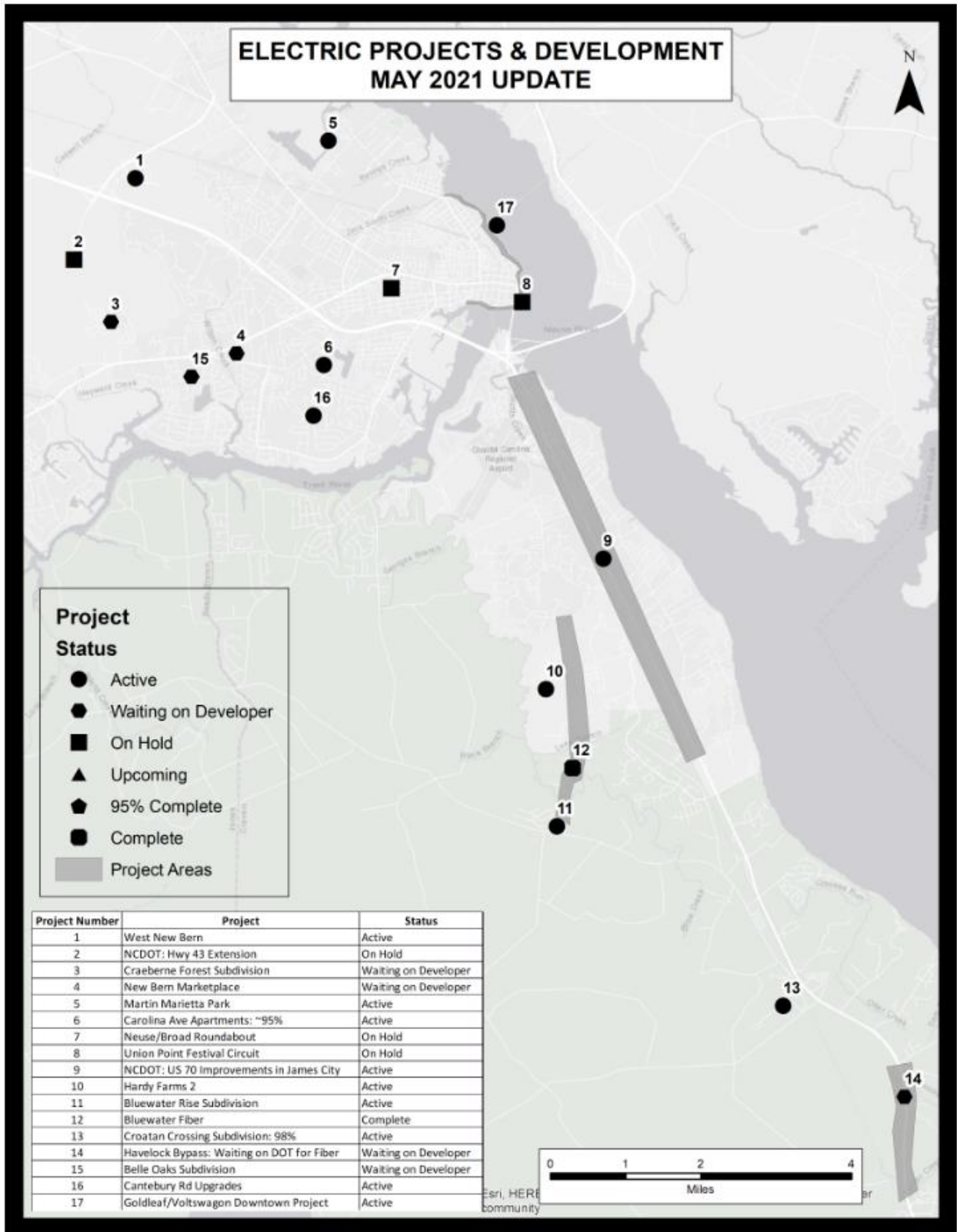
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- High-Profile Projects: Eleven high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 25 interruptions were recorded on the electric system during the month of May. This impacted a total of 234 customers. As a result, customers experienced an average of 0.0104 interruptions and were restored in an average of 1.151 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: Broken ladder that was found and replaced.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.
- Employee Recognitions –

- An email was received from a citizen thanking the Electric Department for all they do. He went on to say that an employee of the Electric Dept. saved his wife’s life several years back. Although he didn’t mention the employee’s name, he wanted to let us know how much he appreciates all the Electric Department does for the citizens of New Bern.

-We received a letter from a citizen whose mother resides at 1320 Queen Anne Lane. She expressed her appreciation for the wonderful job the crew did while replacing the pole, light and wiring on that property. The crew was identified as **Paul Baker, Cedric Smith, Eli Ragland and Michael Caswell.**





## Public Utilities

- **Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 15,040 water meters and 24,133 electric meters, of which 11,417 are disconnect meters. There have been 6,616 two-way load management switches installed.

### MAY 2021

Utility	Active Cust.	Never AMI Cust.	Active AMI Cust.	% Complete
Electric	22,976	36*	23,508	99.999
Water	18,276	~ 2,570	~ 13,721	~ 95.756
<b>Installed Gateways</b>		42		
<b>Installed Relays</b>		86		
<b>LM Customers</b>		4,170		
<b>Total Switches</b>		6,616		
Controlled Devices				
<b>Air Conditioner</b>	<b>Electric Furnace</b>	<b>Heat Strips</b>	<b>Water Heaters</b>	
4,178	85	2,161	2,272	

*\*Electricities read meters*

*Note: Water's 'Never AMI' estimate impacts the '% Complete'*

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. Annual budget amount has been spent. The effort will resume in the new budget year.
- **Vegetation Management** – Is ongoing throughout the service area.

#### High-Profile Electric Projects:

- **Bluewater Rise Subdivision.** *New underground residential subdivision.* Construction is following the pace of the developer.
- **Croatan Crossing Subdivision.** Construction is following the pace of the developer. This project is 98% complete.
- **NCDOT.** *This consist of various NCDOT projects.*
  - NC Hwy 43 Extension – On hold by NCDOT.
  - Neuse Boulevard Roundabout – On hold by NCDOT.
  - US Hwy 70 – James City – Engineering, Design and Construction
  - US Hwy 70 – James City – Fiber – Engineering/Permitting
  - Havelock Bypass – Engineering, Design and Construction
  - Havelock Bypass Fiber – Awaiting additional information
  - Thurman Road to Havelock bypass – NCDOT hold.
  - Reimbursable dollars to date: \$690,273.29; collected to date \$690,273.29*

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## Public Utilities

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  - b. Neuse Boulevard Roundabout – On hold by NCDOT.
  - c. US Hwy 70 – James City – Engineering, Design and Construction
  - d. US Hwy 70 – James City – Fiber – Engineering/Permitting
  - e. Havelock Bypass – Engineering, Design and Construction
  - f. Havelock Bypass Fiber – Awaiting additional information
  - g. Thurman Road to Havelock bypass – NCDOT hold.
  - h. *Reimbursable dollars to date: \$690,273.29; collected to date \$690,273.29*
- **Martin Marietta** – Following pace of developer
- **Golden LEAF Grant** – Raise or relocate electrical infrastructure. Construction activated.
- **Carolina Avenue Apartments** – Construction activities follow pace of developer.
- **West New Bern** – Electric line extension in progress and following pace of developer.
- **Volkswagon DEQ Grant** – Electric vehicle chargers. Grant administration. Moving forward – make ready work/rate development.
- **Canterbury Road** – Overhead to underground conversion 60% complete.
- **Hospital Expansion** – Awaiting further information, relocate service entrance, retire generator.
- **Schlaadt Plastic Plant Expansion** – Awaiting additional information.

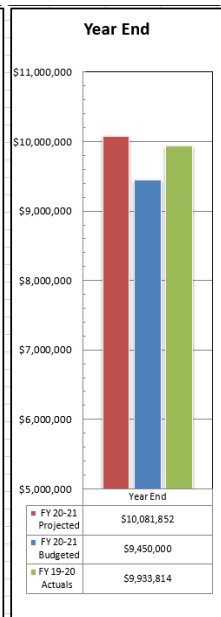
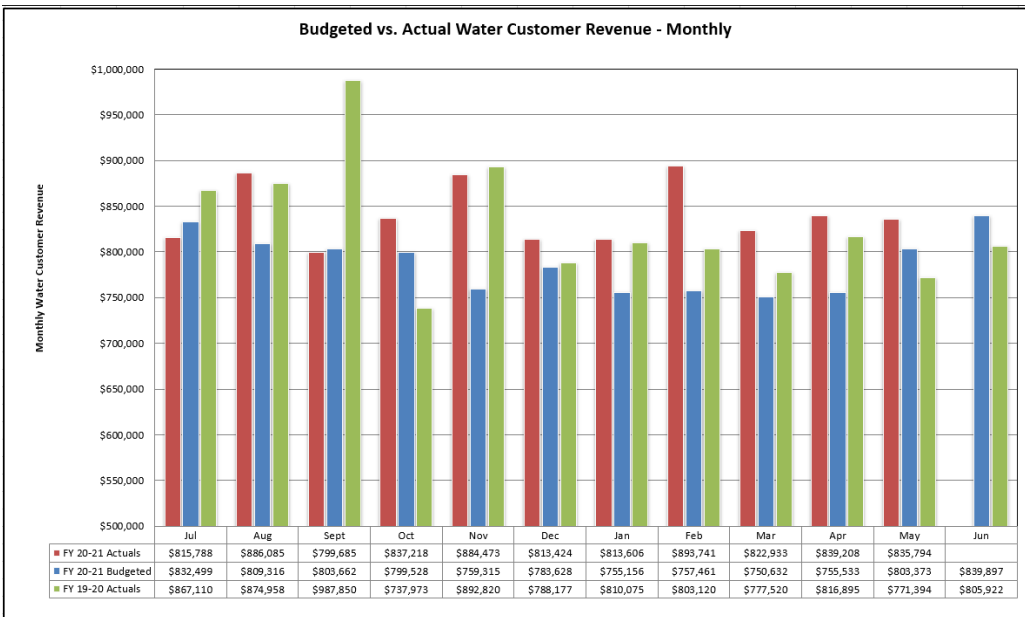
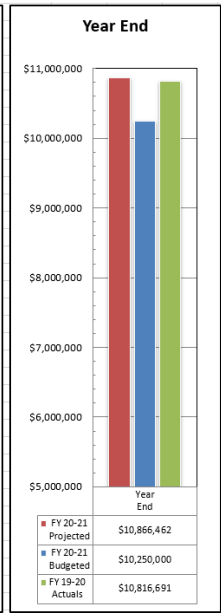
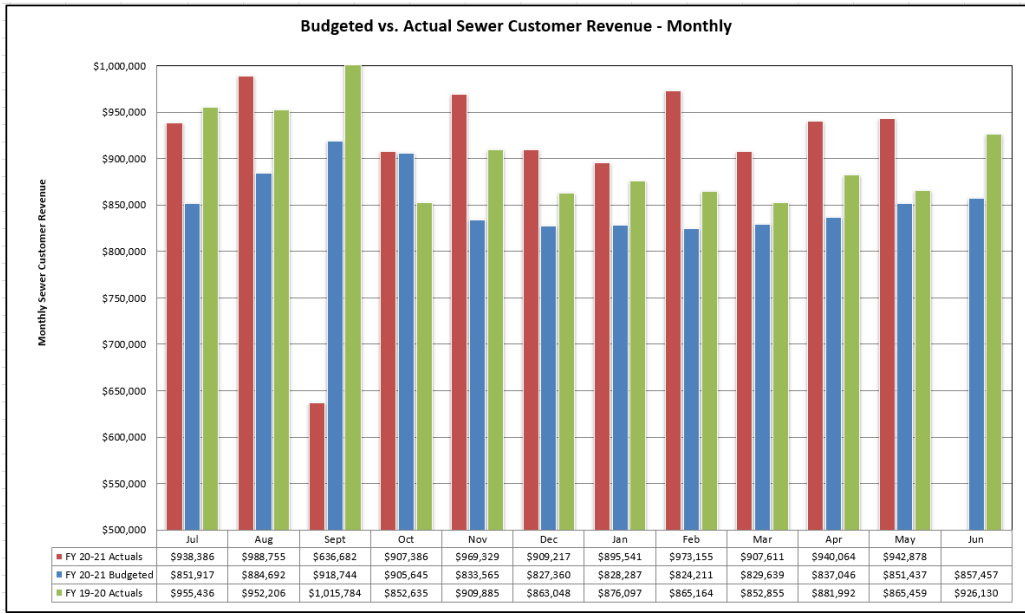
### High-Profile Water Resources Projects:

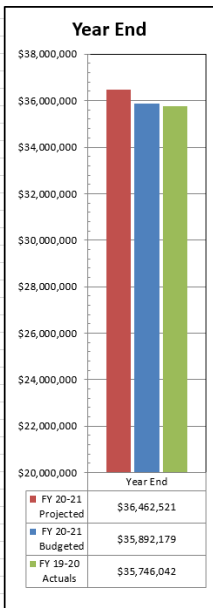
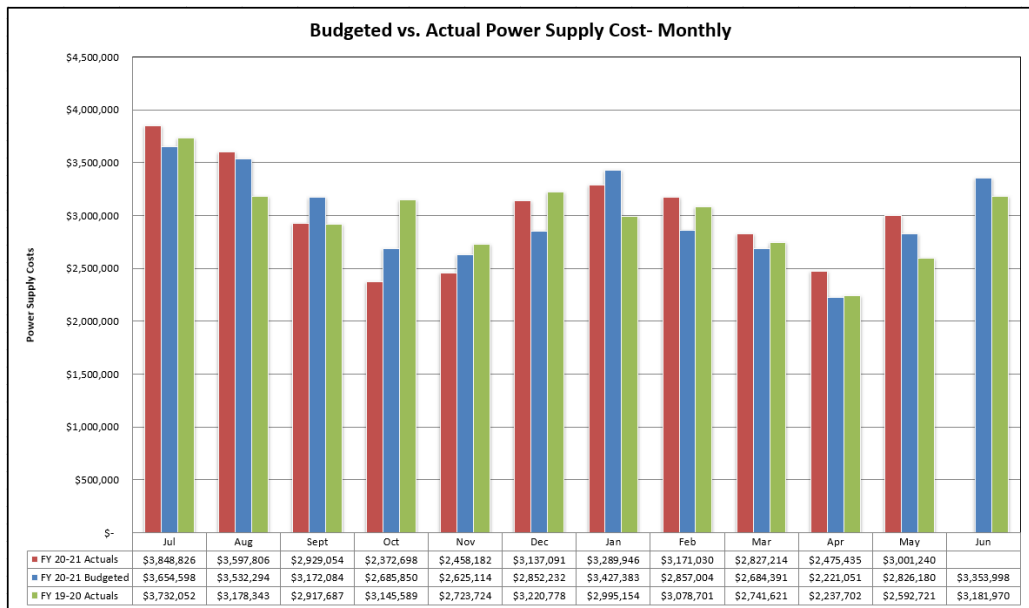
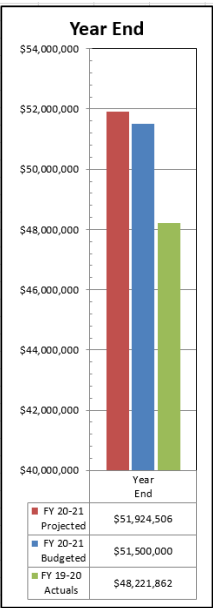
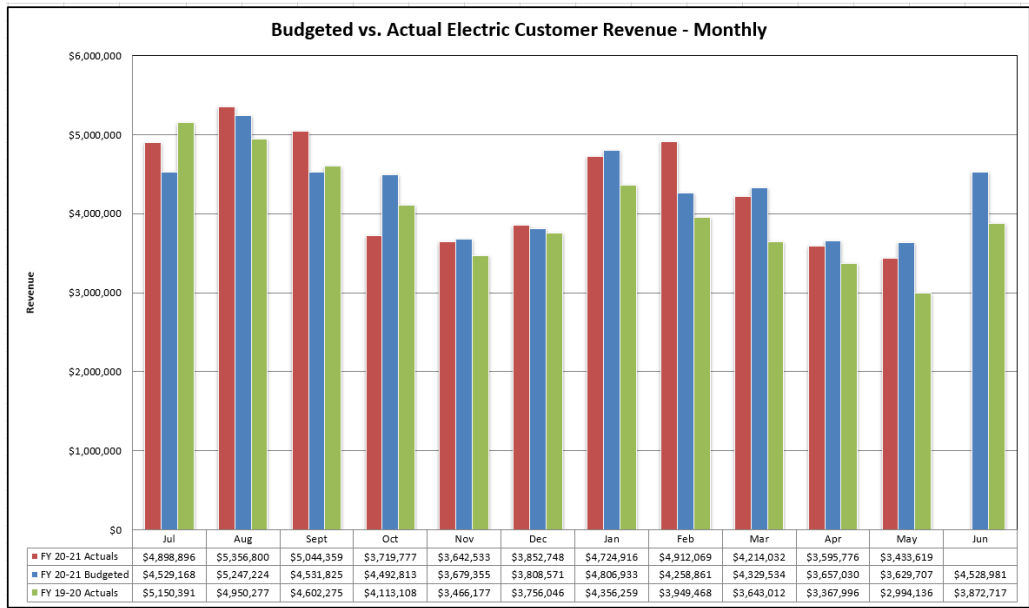
- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Due to the pump station’s proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction. The easement for the pump station site is in processing within the State Property Office and the final plans have been submitted to other various state agencies for permitting.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* The NCDOT has postponed the proposed work on extending Highway 43, which will impact the southern tie-in for this project. At this point, we plan to continue moving forward with the water project and will make the necessary modifications to the project to complete the southern tie-in, without the highway improvements in place.
- **Griffin Avenue Water & Sewer Rehabilitation Project** – *Rehabilitation of the existing water and sewer systems along the western portion of Griffin Avenue and the complete replacement of sewer pump station No. 43 that services this area.* The new asphalt paving within the project area was installed over the past month and this project is now complete.
- **Racetrack Road Sewer Lift Station Rehabilitation Project** – *Rehabilitation of the existing sewer pump station No. 29 that services a small area of Racetrack Road, near the railroad crossing.* All of the necessary permits for this project have been received and the necessary pump station components have been delivered. Bids for this project have been received and the low bidder is the same contractor that will be completing the Griffin Ave. Project. Start of the project is tentatively set for early July.
- **Martin Marietta Park Water & Sewer Improvements** – *Installation of new water and sewer mains in the park to provide service to newly constructed park facilities.* Over the past month, Water Resources crews have completed the installation of the new water and sewer mains that will provide service to the restrooms at the new playground area.

## Public Utilities

<b>Electric System Outages and Reliability Statistics</b>			
<i>*Adjusted for APPA Event Threshold</i>			
	<b>May 2021</b>	<b>2021 YTD</b>	
# of Interruptions	25	101	
# of Customers out	234	1,371	
Customers Minutes Out	26,011	121,276	
<b>May 1, 2021 to May 31, 2021</b>			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
1.151	0.0104	111.16	99.9973%
<b>May 1, 2020 to May 31, 2021</b>			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
22.241	0.377	59.036	99.996%
<b>May 1, 2019 to May 31, 2020</b>			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
21.006	0.253	83.126	99.9963%

<b>Outages</b>		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake/Bird	4
Unscheduled	Equipment Worn Out	2
Unscheduled	Storm	0
Unscheduled	Vine	0
Unscheduled	Vehicle Accident	0
Unscheduled	Tree	0
Unscheduled	Equipment Damage	0
Scheduled	Repairs	6
Unscheduled	Wind	0
Unscheduled	Unknown/Other	5
Unscheduled	Manufacturing Defect	1
Unscheduled	Contact with Foreign Object	2
Unscheduled	Human	1
Unscheduled	Lightning	1
Unscheduled	Failure of Greater Transmission	0
Unscheduled	Equipment Replacement	3
Unscheduled	Non Utility Fire	0
<b>Total</b>		<b>25</b>





## Public Works

### **Leaf and Limb:**

<b>Service Provided (Tons)</b>	<b>FY18-19 YTD</b>	<b>FY19-20 YTD</b>	<b>FY20-21 YTD</b>	<b>May 2021</b>
White Goods Collected	13.50	63.00	45.00	4.50
Brown Goods Collected	3,240.60	4,151.40	3,887.40	389.40
Yard Waste Received	13,533.83	15,531.57	12,462.14	1,109.10
Mulch Dispersed	3,616.43	2,894.85	429.65	59.15

### **City Garage:**

<b>Costs</b>	<b>FY18-19 YTD</b>	<b>FY19-20 YTD</b>	<b>FY20-21 YTD</b>	<b>May 2021</b>
<b>Services Provided by City Garage:</b>				
Vehicles Serviced	2,100	3,090	2,448	246
Total Labor Cost	\$ 66,419.98	\$119,392.63	\$107,134.06	\$10,128.64
Total Parts Cost	\$157,426.24	\$218,398.58	\$203,045.68	\$19,844.62
Total Cost (Parts + Labor)	\$223,846.22	\$337,791.21	\$310,179.75	\$29,973.26
<b>Services Provided by Contract:</b>				
Vehicles Serviced	561	542	343	38
Total Labor Cost	\$105,084.08	\$126,420.89	\$ 94,658.42	\$ 7,880.52
Total Parts Cost	\$149,681.60	\$168,023.32	\$133,379.32	\$13,095.33
Total Cost (Parts + Labor)	\$254,765.68	\$294,444.21	\$228,037.74	\$20,975.85
<b>Total Services Provided (City Garage &amp; Contract):</b>				
Vehicles Serviced	2,664	3,632	2,789	284
Total Labor Cost	\$171,896.06	\$268,422.38	\$201,792.48	\$18,009.16
Total Parts Cost	\$307,400.97	\$363,813.04	\$336,425.00	\$32,939.95
Total Cost (Parts + Labor)	\$479,207.03	\$632,235.42	\$538,217.48	\$50,949.11

<b>Cost by Department</b>	<b>FY18-19 YTD</b>	<b>FY19-20 YTD</b>	<b>FY20-21 YTD</b>	<b>May 2021</b>
Public Utilities (Electric)	\$ 69,094.12	\$ 73,116.32	\$ 69,694.81	\$ 8,081.60
Public Utilities (W&S)	\$111,925.30	\$106,776.47	\$129,673.90	\$14,135.93
Police	\$101,295.14	\$110,281.92	\$ 86,607.36	\$ 8,673.23
Recreation & Parks	\$ 34,028.25	\$ 39,637.59	\$ 22,089.58	\$ 2,974.72
Finance	\$ 13,589.19	\$ 19,417.26	\$ 14,329.30	\$ 2,534.91
Public Works	\$ 89,933.67	\$206,565.04	\$143,859.83	\$13,920.21
Fire / Rescue	\$ 56,319.94	\$ 72,295.39	\$ 67,272.05	\$ 473.51
Human Resources	\$ 903.83	\$ 665.96	\$ 1,485.31	\$ 5.00
Development Services	\$ 2,117.58	\$ 3,479.48	\$ 3,205.37	\$ 150.00

**Significant Issues:** None.

## Attendance for Board Appointees

<b>Board of Adjustment</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Richard Parsons	N/A	1	Ward 1
Peter Dillon	N/A	0	Ward 3
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	0	Ward 6
Kenneth "Kip" Peregoy	N/A	0	Mayor Outlaw
Barbara Sampson	N/A	0	Ward 5
Jonathan Foster (Alternate)	N/A	0	Ward 4
Ross Beebe (Alternate)	N/A	0	Ward 3

\*A meeting was not held in May.

<b>Community Development Advisory Committee</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Corinne Corr	N/A	0	Ward 1
Carol Williams	N/A	1	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	1	Ward 4
Dell Simmons	N/A	2	Ward 5
Lindsay Best	N/A	0	Ward 6

Meetings are held quarterly. A meeting was not held in May.

<b>Craven County Tourism Development Authority</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Jefferey Odham	P	0	BOA

<b>Eastern Carolina Council of Government</b>			
<b>Appointee</b>	<b>Current Month* Attendance</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Johnnie Ray Kinsey	P	0	Aster

\*Attendance is only *required* at January and June meetings.



## Attendance for Board Appointees

<b>Friends of New Bern Firemen's Museum, Inc. Board of Directors</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
George Halyak	A	1	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	A	1	Ward 4
Henry Watson	P	0	Ward 5
Carol Zink	A	3	Ward 6
Gary Lingman	A	4	Mayor
William Frederick	P	1	Best
David Pickens	A	1	Odham
Ex-officio Bobby Aster	P	2	Odham

<b>Historic Preservation Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Tripp Eure	P	1	Mayor
Ellen Sheriden	A	3	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	1	Ward 3
Christian Evans	P	0	Ward 4
Annette Stone	P	0	Ward 5
George Brake	P	0	Ward 6
Peggy Broadway	P	0	Harris
Joe Klotz	P	0	Odham

## Attendance for Board Appointees

<b>Housing Authority of the City of New Bern</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Vacant	N/A	N/A	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	P	1	Mayor
Molichia Hardy	P	0	HA Residents
Ronald Scott	P	0	Mayor
Janelle Reddick	P	0	Mayor
Denise Harris-Powell	P	1	Mayor

<b>New Bern Appearance Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Vacant	N/A	N/A	N/A
James Dugan	P	0	Ward 1 - Bengel
Paula Jessup	P	0	Ward 2 - Harris
Vacant	N/A	N/A	N/A
Suzannah Talton	P	0	Ward 1 - Bengel
Vacant	N/A	N/A	N/A
John Phaup	P	0	Ward 5 - Best

<b>New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Jeffrey Odham	P	0	Mitchell
Johnnie Ray Kinsey (Alternate)*	P	0	White

\*Alternate only *required* when regular appointee is not attendance.

## Attendance for Board Appointees

<b>New Bern-Craven County Public Library Board of Trustees</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Carol Becton	N/A	1	Odham
Sam Carter	N/A	0	Bengel
Bo Wernersbach	N/A	1	Bengel
Shelley Maloy	N/A	0	Bengel
Sabrina Bengel	N/A	0	Aster

\*A meeting was not held in May. Meetings are held alternate months (February, April, June, August, October and December).

<b>Planning &amp; Zoning Board</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Anne Schout	P	0	Mayor
Travis Oakley	P	1	Ward 1
Margie Dunn	P	1	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	1	Ward 4
Marcus Simmons	A	4	Ward 5
Pat Dougherty	P	1	Ward 6

<b>Police Civil Service Board</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Kennail Humphrey	N/A	0	Best
Eric Queen	N/A	0	Aster
Victor Taylor	N/A	0	Kinsey
Kevin Rock	N/A	0	Odham
Robert "Bob" West	N/A	0	Bengel

\*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

## Attendance for Board Appointees

<b>Redevelopment Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Maria Cho	P	0	Gov. Bd. As Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Julian (Jay) Tripp	A	1	Gov. Bd. as Whole
Leander "Robbie" Morgan, Jr.	A	2	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
John Young	A	2	Gov. Bd. as Whole
Tabari Wallace	A	5	Gov. Bd. as Whole
Tharesa Lee	P	1	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

<b>Stanley White Recreation Center Advisory Committee</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Leander Morgan, Jr.	N/A	1	Gov. Bd. As Whole
Talina Massey	N/A	0	Gov. Bd. as Whole
Kurtis Stewart	N/A	0	Gov. Bd. as Whole
James Woods	N/A	0	Gov. Bd. as Whole
Bernard White	N/A	0	Gov. Bd. as Whole
Reginald Pender	N/A	0	Gov. Bd. as Whole
Elijah Brown	N/A	0	Gov. Bd. as Whole
Barbara Lee	N/A	0	Gov. Bd. as Whole

\*A meeting was not held in May.