

**City of New Bern
Board of Aldermen Meeting
December 11, 2018 – 6:00 P.M.
City Hall Courtroom
300 Pollock Street**

- 1. Meeting opened by Mayor Dana E. Outlaw. Prayer by Alderman Best. Pledge of Allegiance.**

- 2. Roll Call.**

Present: Mayor Dana Outlaw, Alderman Sabrina Bengel, Alderwoman Jameesha Harris, Alderman Robert Aster, Alderman Barbara Best, Alderman Johnny Ray Kinsey and Alderman Jeffrey Odham. Absent: None. A quorum was present.

Also Present: Mark Stephens, City Manager; Michael Scott Davis, City Attorney; and Brenda Blanco, City Clerk.

- 3. Request and Petition of Citizens.**

There were no request and petition from citizens.

Consent Agenda

- 4. Consider Adopting a Resolution Closing Specific Streets for Christ Episcopal Church Community Christmas Caroling.**

John Haroldson, Event Coordinator, requested the 300 block of Pollock Street be closed on December 20, 2018 from 5 p.m. to 7 p.m. for Christ Episcopal Church's community Christmas caroling.

- 5. Consider Adopting a Revised Resolution Closing Specific Streets for the Beary Merry Christmas Sledding Shopping Event.**

On November 13, 2018, the Board adopted a resolution to close streets and authorize the use of City-owned lots for the Beary Merry Christmas Sledding Shopping event on December 9, 2018. The weather forecast for December 9th calls for rain. As a result, Amanda Banks, Event Chair, requested the event be moved to December 22, 2018. Additionally, she asked that the 300 block of South Front Street be closed instead of the original location at the 200 block of Craven Street.

- 6. Approve Minutes.**

Minutes from the November 27, 2018 regular meeting were provided for review and approval.

Alderman Harris made a motion to approve the Consent Agenda, seconded by Alderman Odham. The motion carried unanimously 7-0.

7. Presentation of School Essay Contest Winners.

The New Bern Police Department and Craven County Schools held its 7th Annual Essay Contest. Police Chief Summers stated this year's essay was on the topic of what it means to be a responsible citizen. Winners were previously announced at each school. Chief Summers introduced Jaron Hawkins, the essay winner from Ben D. Quinn Elementary School, who read his winning essay. All contest winners in attendance were acknowledged and extended a handshake of appreciation from the Governing Board.

8. Appointment of Mayor Pro Tempore for 2019 and Administration of Oath.

Section 2.4 of the City's Charter provides that at the first meeting in December, the Board of Aldermen will choose one of its members as Mayor Pro Tempore to serve a one-year term. The Mayor Pro Tempore shall perform the duties of the Mayor during his absence or disability as prescribed by the Charter and the General Statutes.

Alderman Kinsey made a motion to appoint Alderman Odham as Mayor Pro Tempore, seconded by Alderman Aster. The motion carried unanimously 7-0.

Alderman Bengel thanked the Board for allowing her the opportunity to serve in the capacity of Mayor Pro Tem during 2018.

9. Conduct a Public Hearing, Consider Adopting a Statement of Zoning Consistency, and Consider Adopting an Ordinance to Rezone Three Tracts of Land Identified as Tax Parcels 7-105-17001, 7-105-15000 and 7-105-15001 from A-5 Agricultural District to R-8 Residential.

Thomas Engineering, agent for Nolan Commercial Contractors, LLC, requested to have three tracts of property identified as tax parcels 7-105-17001, 7-105-15000 and 7-105-15001 rezoned from A-5 Agricultural District to R-8 Residential. The property is located to the west of Old Airport Road and to the south of Bettye Gresham Road and jointly consist of approximately 72.23 acres. The Planning and Zoning Board voted unanimously 7-0 on November 13, 2018 to approve the request. State statute and local ordinance require the Governing Board to hold a public hearing on rezoning requests. Morgan Jethro-Potts, City Planner, stated staff found the request to be consistent with the CAMA Regional Land Use Plan and nearby land uses and, therefore, recommends approval of the request.

Mayor Outlaw opened the public hearing. The applicant, John Thomas with Thomas Engineering, stated this is the last big chunk of Hardee Farms to be developed, although a couple of small sections remain. Most everything in the area is zoned R-8 Residential, according to Mr. Thomas. When Brices Crossing was

being developed in 2003, there was a lot of concern from the Taberna neighborhood about traffic. Because of that concern, a traffic study of the subject area was performed in 2006 by Kimley-Horn utilizing traffic counts and computer models and scenarios. One of the issues identified was Hardee Farms Phase I did not have a direct connection with Old Airport Road and traffic had to go through Brices Crossing. The traffic impact analysis ("TIA") provided for improvements at the intersection of Bettye Gresham to Old Airport Road, and a master plan was implemented. Since that time, Mr. Thomas stated he believes the City has retained Kimley-Horn to improve Old Airport Road from Taberna to Evans Mills. Alderwoman Harris asked for clarification as to whether there would be access off Bettye Gresham Road to Old Airport, and Mr. Thomas confirmed there would be. Mr. Stephens distributed to the Board a summary of the proposed work along Old Airport Road, which detailed the plans for improvement, cost, and proposed funding. Alderman Aster asked how many homes were proposed to be built in the current phase of Hardee Farms, and Mr. Thomas replied 116, which matches the TIA study.

Alderman Odham made a motion to close the public hearing, seconded by Alderman Kinsey. The motion carried unanimously 7-0.

Alderman Aster indicated he would vote for the rezoning because the City needs the growth and homes, although he had several concerns, as do the residents of Taberna, Evans Mill and Brices Crossing. Alderman Aster stated he recently performed a traffic study around 7:00 - 7:30 a.m. and found 10-14 cars stacked at the intersection of Old Airport Road and Taberna Circle. There is a need to make sure the City's infrastructure can handle the additional growth from both the standpoint of public safety and the roadway. The house at the end of Taberna Circle has been struck by cars three times. Alderman Aster has asked Public Utilities to look at the possibility of adding lights in the area, and Public Works has installed reflective bars and stop signs. He stated he would like the City Manager to look at options for encouraging drivers to go straight down Thurman Road to access Highway 70. He has met with Denny Bucher, the County Commissioner for that area, and they plan to approach the NC Department of Transportation to see what can possibly be done to address the needs of that area and intersection. He also expressed concern about drainage issues in the Brices Crossing area, a concern which residents also share. Despite the calls he has received from citizens asking him to oppose the rezoning, he is hoping the City Manager will follow up on the remarks and comments and work with the necessary parties to address the traffic and infrastructure concerns.

Alderman Bengel asked if the Board could include in its motion any restrictions or requests made by Alderman Aster, and Mr. Davis said the Board could not. Alderman Aster asked whether Betty Gresham Road would be open when construction begins, and Mr. Thomas stated the road would be completed before any construction takes place, and certain roads will be restricted for construction traffic.

Alderman Kinsey asked what type of drainage pipes would be installed. Mr. Thomas responded the developer would install piping that meets City specifications

with concrete piping utilized under the streets. Mayor Outlaw stated the current process provides the Mayor must sign off on the plans and it would be in violation of his office not to do so. Before he signs future plans, Mayor Outlaw said he would like the respective alderman to sit down with him and the engineer or developer to review the plans. A discussion ensued about drainage issues where several concerns were voiced. Alderwoman Harris suggested the topic be discussed at the upcoming retreat, and Alderman Bengel suggested an ongoing ad hoc committee to look at educating themselves and establishing policy that will take the City into the future and prevent some of the issues that have previously occurred. Alderman Aster felt the City Engineer should review each plan and his recommendation be utilized for pipe size. Mayor Outlaw stated the City will be meeting with a USDA representative to look at some of these issues, and Mr. Stephens explained the USDA has a program that has been allocated funds to address ditches that have filled in over the years. The program will look at ditches that are not typically covered under FEMA programs.

Alderman Bengel made a motion to adopt a statement of zoning consistency, seconded by Alderwoman Harris. The motion carried unanimously 7-0.

Alderman Bengel made a motion to adopt an ordinance to rezone three tracts of land identified as tax parcels 7-105-17001, 7-105-15000, 7-105-15001 from A-5 Agricultural District to R-8 Residential, seconded by Alderwoman Harris. Upon a roll-call vote, the motion carried unanimously 7-0.

Alderwoman Harris asked if moving forward the agenda could separate the items of action by clearly delineating the statement of zoning consistency as Item A and rezoning as Item B.

10. Consider Adopting a Resolution Approving a Lease Agreement with NC Coastal Land Trust for Veterans Employment Base Camp and Organic Garden.

Alderwoman Harris made a motion to pull this item for further review, seconded by Alderman Aster. The motion carried unanimously 7-0.

11. Consider Adopting a Resolution Approving the Sale of 570 NC Hwy. 55W.

An offer of \$6,750.00 was received from Edwin B. Franklin, Sr. for the purchase of 570 NC Hwy. 55W. The offer was advertised as required by law, but no additional bids were received. The parcel is a vacant lot with a tax value of \$13,500.00, and Mr. Franklin's offer represents 50% of that value. The property was acquired jointly by the City and Craven County through tax foreclosure in May of 2017. The total taxes due to both taxing authorities was \$4,860.56. In December 2017, the County transferred its interest in the property to the City. The City subsequently demolished a structure on the property due to its deteriorated state and asbestos contamination. As the sole property owner, the cost of \$7,354.00 for demolition was paid by the City. If the sale of the property is approved, the City will receive full proceeds less the cost of advertising the offer.

Alderman Bengel expressed a desire to at least receive the cost of demolition going forward. Mr. Stephens explained in many instances why that would not happen. For example, lots in Duffyfield may have a tax value of \$4,000 and demolition costs could range around \$6,000-7,000. In the real-world market, someone is not going to pay \$7,000 for a lot valued at \$4,000. With respect to properties owned jointly with Craven County, Mr. Stephens further explained why the County would usually transfer its interest in lieu of incurring the cost of demolition.

Alderman Best made a motion to adopt a resolution approving the sale of 570 NC Hwy. 55W, seconded by Alderman Odham. Upon a roll-call vote, the motion carried unanimously 7-0.

12. Consider Adopting a Resolution Approving a Supplemental Agreement with NC Department of Transportation Regarding Improvements on Trent Road.

In 1995, the City and North Carolina Department of Transportation (“NCDOT”) entered into an agreement whereby certain state-owned roads would be turned over to the City. One of those roads included Trent Road. As part of the agreement, NCDOT was to complete specific improvements and resurface the road. At this time, NCDOT has completed all of the drainage improvements, but has not completed the resurfacing. The agreement provides NCDOT will pay the City a lump sum of \$44,714 in lieu of resurfacing approximately 1,000 linear feet. Public Works reviewed the offer and feels the lump sum payment is sufficient to cover the cost of resurfacing the area.

Alderwoman Harris made a motion to adopt a resolution approving a supplemental agreement with NCDOT regarding improvements on Trent Road, seconded by Alderman Aster. Upon a roll-call vote, the motion carried unanimously 7-0.

13. Consider Adopting a Resolution Approving an Audit Contract Amendment for Fiscal Year Ending June 30, 2018.

On May 8, 2018, the Board approved a contract with Mauldin & Jenkins, LLC to perform the City’s audit for Fiscal Year Ending June 30, 2018. The terms of the contract provided the audit report would be due on October 31, 2018. Since Hurricane Florence, City staff has been working on recovery efforts and with FEMA on claims arising from the hurricane. Staff has also been in the middle of an ERP conversion. While the City did not lose any records, the hurricane and ERP conversion have prevented staff from finalizing schedules to complete the audit. The Board was asked to consider approving an amendment to the contract to extend the audit due date to December 31, 2018. Mayor Outlaw expressed concern as to whether the extended due date would still meet the requirements established by the Local Government Commission, and J.R. Sabatelli, Director of Finance, confirmed it would.

Alderman Odham made a motion to adopt a resolution approving an audit contract amendment for fiscal year ending June 30, 2018, seconded by Alderman Kinsey. Upon a roll-call vote, the motion carried unanimously 7-0.

14. Consider Adopting a Budget Ordinance Amendment for the FY2018-19 Operating Budget.

The proposed budget amendment appropriates \$266,460 to the Police Department for upgrades to the New World computer-aided dispatch (“CAD”) software. The Emergency Telephone System Fund has already appropriated \$60,000 toward the cost, which brings the total estimated project to \$326,460. The additional \$266,460 will be paid through an increase in debt proceeds. Additionally, the proposed amendment appropriates \$66,000 to E911 for the upgrade to the 911 call-recording system. This appropriation will be offset by an increase in fund balance.

Police Captain Bobby Jones shared a PowerPoint presentation reviewing the need for the upgrade and describing the benefits. He pointed out the need to complete the CAD system upgrade prior to January 2020 since support will not be available for the current system after that time. One of the benefits of the CAD upgrade is the ability of the system to communicate directly with Craven County and the City of Havelock. The cost of the upgrade is \$143,250, and the NC 911 Board has confirmed it will cover \$65,912 of that amount. The additional funds sought in the amendment will cover the cost of software for the Fire Department to replace an existing records management system (“RMS”). The total cost of the CAD upgrade and the addition of the fire software is \$314,310. During the negotiation process, New World agreed to reduce the annual maintenance by approximately 46% with the purchase of both components.

Alderwoman Harris asked if debt proceeds would be utilized to finance the total cost of \$314,310. Mr. Sabatelli replied the amount of debt to be sought would equal \$266,460. Alderman Aster asked how much money is generated annually from the 911 fund, which Chief Summers responded was about \$320,000. He then asked if those funds could be used to pay the debt, and Mr. Sabatelli explained they could not. Alderman Kinsey expressed concern that this expenditure was not presented during the budget, especially in light of the time constraints associated with the need to finalize the upgrade. Mr. Stephens explained other software platforms were being reviewed at his and the Assistant City Manager’s request, as other platforms may have offered substantial savings. Alderman Kinsey asked what other entities close to New Bern utilize the New World software, and Mr. Stephens replied Craven County and the City of Havelock. Another advantage of staying with Tyler Products is the benefit that would come if New Bern were ever to consolidate its 911 services with the County and Havelock.

Alderman Aster stated the Fire Department has needed new RMS software for a long time. He then asked how 911 funds are used. Capt. Jones stated the funds cover some of the equipment and furniture in the communications center as well as training, etc. The CAD system includes functions that do not fall under the 911 operations. Mr. Sabatelli, however, pointed out a portion of the annual maintenance cost for the software would be covered by 911 funds. Alderman Odham asked if a proportionate share of the software cost would be allocated in the Fire Department’s budget, and Mr. Sabatelli confirmed it would.

Alderman Best stated for the safety of citizens that there was no question that the City had to move forward with the purchase. Mayor Outlaw asked about the possibility of the software shaving the response time. Capt. Jones stated the CAD would interact with the GPS in the units and would pick the closest unit in the area to respond to a call, which is more efficient. Fire Chief Robert Boyd said the CAD-to-CAD system would be a great opportunity and with RMS intertwined it would shave response time.

Alderwoman Harris made a motion to adopt a budget ordinance amendment for the fiscal year 2018-19 operating budget, seconded by Alderman Kinsey. Upon a roll-call vote, the motion carried unanimously 7-0.

15. Consider Adopting a Resolution Approving a Declaration of Intent to Reimburse for FY2018-19 Capital Purchases.

The adopted budget for Fiscal Year 2018-19 included the purchase of several capital items. As a result, the Board adopted a resolution approving a Declaration of Intent to Reimburse on July 10, 2018 for an amount not to exceed \$1,149,075. However, the amount has increased by \$266,460 for the upgrade to the Police Department's CAD system, as described in the previous item. The declaration of intent has been revised to reflect a new total of \$1,415,535.

Alderman Odham expressed a desire to expedite the financing package as soon as possible since interest rates are rising and the City is using a lot of its funds to cover expenses associated with Hurricane Florence.

Alderwoman Harris made a motion to adopt a resolution approving a declaration of intent to reimburse for fiscal year 2018-19 capital purchases, seconded by Alderman Odham. Upon a roll-call vote, the motion carried unanimously 7-0.

16. Consider Adopting an Amendment to the Grant Project Ordinance for the Hurricane Florence Fund.

On October 9, 2018, the Hurricane Florence grant fund was established with an initial budget of \$4.4 million. As recovery efforts, repairs, replacements and mitigation costs continue to increase, additional funding may be needed. Mr. Stephens stated to date, the City has expended a little over \$5.4 million and at this time, an additional \$3.6 million is required to allow the recovery efforts to continue. Mayor Outlaw asked about the expected final tally, and Mr. Stephens said the estimate is \$13.8 - \$15 million, and he reviewed a report provided by Mr. Sabatelli. The general fund estimated balance at June 30, 2018 was approximately \$14,300,000, which represented 36.89% of the budget. The worst-case scenario is the general fund balance will drop to around 24.8%; most likely, fund balance will be around 30-33%.

Mr. Stephens stated damages, labor and contract costs are being gathered for submission to FEMA, and damaged facilities have been inspected for insurance purposes. The first FEMA applicant meeting of record was held on November 29th. Site inspections with FEMA have been scheduled for January, and regular meetings

have been held with the consultant and FEMA. Mr. Stephens stated a document outlining this information would be distributed to the Board the following day.

Mayor Outlaw felt it looked bad to still have drowned, disabled or abandoned boats in the water and expressed concern about a boat that has been permanently docked at a City pier and one that has been drug over to the City. At the Mayor's request, Mr. Stephens explained how the City contracted with a local salvage yard and previously handled two or three boats that had been abandoned in the river. Foster Hughes, Director of Parks and Recreation, said estimates have been obtained for removing a boat that is currently on its side. Mr. Hughes also explained he has made contact with the owner of the boat that is tied to a City piling. The owner has not removed the boat as requested, and the next step will be to have Police cite the owner. There are two other sunken boats, but the registration numbers cannot be read.

Alderwoman Harris made a motion to adopt an amendment to the grant project ordinance for the Hurricane Florence Fund, seconded by Alderman Bengel. Upon a roll-call vote, the motion carried unanimously 7-0.

With respect to the boats, Mr. Stephens revealed maritime laws state once you touch the boat, you own it. He talked about the 911 calls that are received from passersby who are concerned boats are sinking and in need of help. This requires a response from Police and Fire. Stating litter creates litter, Mayor Outlaw voiced concern that boat owners would assume New Bern tolerates boats being drug here. If a boat is restricting navigable waters, then the Coast Guard will remove it according to Mr. Stephens. If it is not in navigable waters, the Coast Guard will leave it. The State did appropriate funds during Hurricane Florence to lift and remove hazardous materials and then re-sink the boat. Alderman Aster asked if the City could argue that the boat attached to the end of the City's ramp is restricting navigable waters, and Mr. Stephens stated staff could try to argue that point.

17. Appointment(s).

Alderman Bengel made a motion to appoint Stacey Shields Lee to the New Bern-Craven County Public Library, seconded by Alderman Aster. The motion carried unanimously 7-0. Ms. Lee will fill the seat vacated by Esther Hardin and will serve a six-year term.

(Alderman Kinsey momentarily stepped out of the room at 7:46 p.m.)

18. Attorney's Report.

The City Attorney had nothing to report.

19. City Manager's Report.

Mr. Stephens reported just this week that 75% of the plan drawings for Old Airport Road have been received, which show widening of the road along the area where rezoning was approved earlier in this meeting. Staff will be approaching the Board

about funding, as the City is obligated to perform the improvements since it received NCDOT funds in the amount of \$687,000 to take over the road. Improvements must be completed within two years. The total project cost is estimated at \$2.2 million, which includes NCDOT's share of \$687,000.

Mr. Stephens called Jeff Ruggieri, Director of Development Services, forward to provide an update on the community rating system.

(Alderman Kinsey returned to the room at 7:48 p.m.)

Mr. Ruggieri said the City began its attempt to get back into the community rating system in the summer of 2017, and he explained the associated process. After an initial audit from the National Flood Insurance Program ("NFIP"), there were over 100 properties found to be noncompliant. In an effort to remedy that, steps have been taken which have reduced the number to 12. In order to completely remedy the situation, the City will need to spend money to obtain elevation certificates for the remaining properties, perform construction modifications, raise HVAC units out of the flood plain, etc. The estimated cost of these services is around \$64,000. Once completed, the City would be in compliance and eligible for the NFIP program. Aggregate savings to New Bern citizens within the flood plain would be about \$42,000 annually. To remain in the NFIP, the City would need to maintain 100% compliance. The Mayor questioned how to fund the required work and whether grant funds were available. Mr. Ruggieri stated he would need to look into grant opportunities. While it was his intent to bring the Board up to date on this issue, Mr. Stephens expressed a desire to investigate the legal side of things at this point and possibly discuss it further in January or at the Board's retreat. Mayor Outlaw and Alderman Bengel expressed a desire to take action on this at the next meeting.

Mr. Stephens displayed the Hurricane Florence sign that is being placed around the City, noting the sign has been put out in 20-30% of the City thus far.

20. New Business.

Mayor Outlaw

Seeing it has been a tough year, the Mayor thanked staff for their dedication and work and also thanked the Board for their work in 2018. He said the coming year might be a tough one as far as the budget is concerned. He would like the City to continue to focus on the resilience of the community, the crisis of affordable housing in New Bern, hurricane preparedness, FEMA reimbursement, and abandoned vessels in the water. He voiced a desire for 2019 to be the "year of the elevator" at City Hall.

Alderman Bengel

She too reflected upon 2018 and achievements that were made: the establishment of a redevelopment commission, revamping the utility deposits, the budget process, downtown parking, and being engaged in the storm. Her focus in 2019 will be the accessibility of city hall and opening the building to the citizens. She will continue to work on the budget and think outside of the box, work on a strategic plan, and address housing needs. Lastly, she stated she was looking forward to meeting with

the County Commissioners. Denny Bucher and E.T. Mitchell were congratulated on their elections.

Alderman Harris

Tomorrow marks one full year in her position as alderwoman, and she thanked her constituents. She expressed a desire for innovative conversations that will cultivate new ideas and said she wanted to talk about a citation in lieu of arrest. She also expressed a desire to curate the comments that come in on social media during a meeting. She stated there is no policy on social media and suggested that be discussed at the retreat. Her third objective is to continue conversations with the Police Department, Sheriff's Department, and Board of Education on a quarterly basis.

Alderman Aster

Thanks was voiced to the Mayor for keeping the Board on track and to the City Manager for keeping staff on track. Alderman Aster stated Department Heads and staff have been wonderful this year.

Mr. Stephens was asked to provide the public with an update on Airport Road or to send the information to Alderman Aster so he could communicate it to others.

Alderman Kinsey

Alderman Kinsey stated it had been an honor and privilege to serve with this Board over the past year.

Alderman Best

Gratitude was expressed to the Mayor, Mayor Pro Tem, and Alderman Aster for all they did during the hurricane. Alderman Best stated the past year had been a learning experience, and she was eager to learn more so she could help citizens in any way possible. She also thanked Alderman Kinsey for his assistance, as well as all city staff.

With respect to the \$3.6 million requested under Item 16, Alderman Best asked if all of the funding would come from the general fund or if some would be pulled from enterprise funds. Mr. Sabatelli said the expectation is the expenses would be reimbursed by FEMA. Until then, a temporary loan is being made from other funds to the grant fund.

With respect to the visit from a USDA representative, Alderman Best asked who would handle the visit. Mr. Stephens replied the intent was for him, the Mayor, Matt Montanye, and Jordan Hughes to attend the ride around. Alderman Best expressed concern with the canal in Duffyfield and wanted to make sure it would be part of the focus.

Referencing a DOT STIP project update that was sent to the Governing Board, Alderman Best asked if the "RW" date indicated the date the project would begin. Mr. Stephens explained RW referred to the right-of-way acquisition and the need to obtain right-of-ways before the start of the project. She then asked if there was a projected begin date, and Mr. Stephens stated it was his understanding that DOT was trying to fast track the project. Alderman Odham stated the project was scheduled to be complete by 2020.

Alderman Odham

The MPO is now taking recommendations for future projects. Members of the Board were asked to provide Alderman Odham with a list of any state-owned roads within their ward that they wished to be presented to the MPO for consideration.

The project to build a highway patrol station at Craven 30 (now known as West New Bern) is slated to begin soon.

A question was raised about campaign signs and whether they are considered litter and could be removed. Attorney Davis said it would be appreciated if candidates would pick up their own signs.

The City Manager asked the Board to consider a retreat date at the last meeting. Alderman Bengel said she would rather hold it at the end of January instead of later. Alderman Harris made a motion to hold a special meeting for the annual retreat on January 26, 2019 at 8 a.m. at Development Services' Conference Room at 303 First Street, seconded by Alderman Odham. The motion carried unanimously 7-0. Foster Hughes, Director of Parks and Recreation, was asked to provide an update on the New Year's Eve project. Mr. Hughes said the block party would run from 5:30 p.m. until 12:30 a.m. Festivities would include music, a kids fun zone, food trucks, and the drop of a bear.

21. Closed Session.

A closed session was not needed.

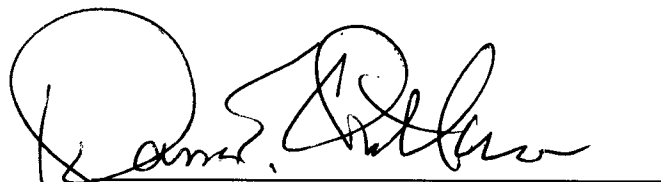
22. Adjourn.

Alderwoman Harris made a motion to adjourn, seconded by Alderman Kinsey. The motion carried unanimously 7-0, time being 8:20 p.m.

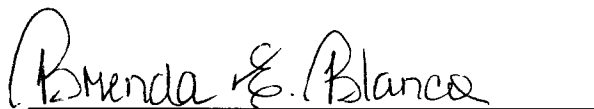
The attached documents are incorporated herewith and are hereby made a part of these minutes.

NOTE: For additional details and information on the Board of Aldermen meetings, please visit the City of New Bern's website at www.newbernnc.gov. Video and audio recordings of the meeting have been archived.

Minutes approved: January 8, 2019



Dana E. Outlaw, Mayor



Brenda E. Blanco, City Clerk