

7.7 – Use of City Vehicles and Property Ordinance

Sec. 54-199. - Use of city vehicles and property.

- (a) Use of city vehicles shall be governed by procedures established in the vehicle use policy: (Refer to vehicle use policy for additional guidelines.)
- (b) Employees who use their personal vehicles for city business may be reimbursed at the applicable rate per mile.
- (c) Employees shall not use any city equipment, materials, supplies or vehicles for personal use nor shall such equipment, materials, supplies or vehicles be removed from city property except in the conduct of official business.
- (d) City telephones are for official business. Long distance calls shall be accounted for as official business only, and employees may not make unreasonable use of city telephones for local calls.
- (e) Employees who violate this section shall be subject to disciplinary action.

(Ord. No. 2012-178, § 1, 11-27-12)

Editor's note— Ord. No. 2012-178, § 1, adopted November 27, 2012, amended § 54-199 in its entirety. Former § 54-199 pertained to use of city vehicles and property; use of personal vehicle for city business and was derived from Ord. No. 1994-43, art. VI, § 8, adopted July 26, 1994.