



NEW BERN

PARKS & RECREATION

Family, fitness and fun come together here.

1307 Country Club Road, P.O. Box 1129

New Bern, NC 28562

252-639-2900

New or Replacement Tree Request

This form should be used for any tree located in cemeteries, parks, City owned open space, and or street and sidewalk right of ways.

CONTACT INFORMATION

Date of Request: _____

Name: _____

Address: _____

Phone #: _____ Email Address: _____

SPECIFIC TREE LOCATION:

Street Address: _____

Exact Location: _____

Type of request: New Tree

Replacement Tree

If this is a replacement tree, please describe the issue with the existing tree. Also, please provide the specific reason why you are requesting the tree be replaced. Photos may be attached.

Tree Type Requested: _____

Date received: _____	Received by: _____
Initial Survey completed by: _____	Date: _____
Recommendation: _____	

Recommended by: _____	Approved by: _____
<i>Authorized Staff</i>	<i>Director of Parks & Recreation</i>