



1307 Country Club Road, P.O. Box 1129  
New Bern, NC 28562  
252-639-2901

**Public Parks and Street – Tree Removal Appeal Form**

This form should be used to appeal the posted Public Notice evaluation of a tree that has been posted for removal. This appeal must be filed within 10 days of the original posting date of the tree. Failure to meet this deadline shall result in a denied appeal.

**CONTACT INFORMATION**

Date of Request: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

**REASON FOR APPEAL:**

Specific Tree Location Address: \_\_\_\_\_

Tree Type: \_\_\_\_\_

Reason for appeal: *(provide a brief description of why the tree should not be removed)*:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date received: \_\_\_\_\_ Received by: \_\_\_\_\_

Recommended date to be presented to Appearance Commission: \_\_\_\_\_

Recommended by: \_\_\_\_\_ Approved by: \_\_\_\_\_  
*Authorized Staff Director of Parks & Recreation*