

1 **Minutes of the New Bern Planning & Zoning Board**  
2 **December 6, 2016**

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4 The regular meeting of the New Bern Planning & Zoning Board was held in the City Hall  
5 Courtroom, 300 Pollock Street, on Tuesday, December 6, 2016 at 6:00 PM.  
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7 **Members present:** Mr. Raymond Layton, Chair  
8 Mr. Barry Evans, Vice-Chair  
9 Mr. Willie Newkirk, Sr.  
10 Ms. Carol Williams  
11 Mr. Sonny Aluzzo  
12 Mr. Jimmy Dillahunt (arrived approximately 6:10)  
13 Mr. Jeffrey Midgett  
14 Mr. Jerry Walker  
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16 **Members absent:** Mr. Haron Beatty  
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18 **Members excused:**  
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20 **Staff present:** Ms. Morgan Jethro, City Planner  
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22 Chair Layton called the meeting to order.  
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24 Roll call was taken and a quorum declared.  
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26 **Minutes:** The minutes from the November 2016 meeting were approved with a motion that  
27 began with Mr. Evans and seconded by Mr. Newkirk. The motion carried  
28 unanimously.  
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30 **New Business:**

31 **A. Consideration of a Planned Unit Development General Plan “Southwind at**  
32 **Bluewater Rise”, submitted on behalf of “A. Sydes Construction Inc.” by**  
33 **Thomas Engineering, P.A. The property is located to the north of County Line**  
34 **Road and to the West of Old Airport Road. The property is further identified in**  
35 **Craven County Tax Book as 7-106 -001. (Ward 3).**  
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37 **Staff Comments:**

38 Staff Jethro noted that the applicant and staff have requested a continuance of this Planned Unit  
39 Development to the January 2017 meeting.  
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41 **Public Comment:** None.  
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43 **Board Discussion:** Chair Layton noted that the applicant has requested continuing the public  
44 hearing until the next meeting. A motion was made by Mr. Evans and seconded by Mr. Aluzzo to  
45 continue hearing the Planned Unit Development for Bluewater Rise until the January 3, 2017  
46 Planning & Zoning Board meeting, at 6:00 p.m. in the City Hall Main Courtroom.  
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**Other Items:**

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**A. The Board reviewed their meeting calendar for the year 2017.**

**Staff Comments:** Staff Jethro commented that slight deviations from the regular meeting schedule had to be done for the July and August meetings due to Independence Day Schedule and National Night Out in August, and the May meeting had to be relocated to the Development Services Courtroom due to a scheduled Board of Alderman Meeting.

Brief discussion followed regarding the upcoming meeting schedule. Chair Layton proposed moving the regular meeting times to 5:30 instead of 6:00.

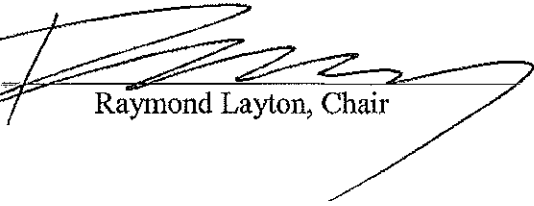
**Board Discussion:** Mr. Dillahunt objected to moving the meeting time to 5:30 and made a motion to continue meeting at 6:00 p.m., and to accept the proposed 2017 meeting schedule as presented.

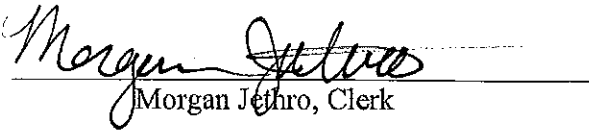
**B. Historic Preservation Guidelines Update**

**Staff Comments:** Staff Jethro commented that she anticipates the board reviewing the proposed Guidelines at their January meeting and will arrange a work session with the HPC and the Planning & Zoning Board if the Board deems it necessary. She stated that the draft Guidelines are available on the Development Services Website for review.

**Board Discussion:** Brief discussion regarding review of the Guidelines ensued. Mr. Aluzzo inquired when the Land Use Ordinance Amendments approved earlier in the year would be compiled into Municode. Jethro stated she was optimistic that it would be accomplished by the end of the year.

There being no further business, the meeting was adjourned with a motion made by Mr. Evans and seconded by Mr. Aluzzo. The motion passed unanimously.

  
Raymond Layton, Chair

  
Morgan Jethro, Clerk